

**MAR GREGORIOS COLLEGE
OF ARTS & SCIENCE**

(Affiliated to the University of Madras)

Approved by the Government of Tamil Nadu

A Malankara Syrian Catholic Institution

Accredited by NAAC with B++ Grade

Since 1994

ISO 9001:2015 Certified

Shift I & Shift II

SILVER JUBILEE YEAR

LOVE IS MY LIGHT



CALENDAR

2022 - 2023

Founder

Late Arch Bishop

Most Rev. Dr. Benedict Mar Gregorios

Co-Founder

Most Rev.Dr.Joshua Mar Ignathios
Diocese of Mavelikara

Patron

His Beatitude Moran
Mar Baselios Cardinal
Cleemis Catholicos,
The Major Archbishop
Malankara Syrian Catholic Church

Manager

His Excellency
Most. Rev. Dr. Thomas Mar Anthonios,
Eparchy of Ephrem, Kadki, Pune.

Local Manager & Secretary & Bursar

Rev. Fr. Mathew Pallikunnel

Principal

Dr. M. Sivarajan

Succession of Secretaries

Rev.Fr.George Charuvila - 1997 - 2000

Rev.Fr.Jose Chamakalayil - 2000 - 2007

Rev.Fr.George Puthenvilayil - 2007- 2008

Rev.Fr.Johnson Parackal - 2008 - 2010

Rev.Fr.Sabu.M.George - 2010 - 2018

Rev.Fr.Philip Pulipra - 2018 - 2022

Succession of Principals

Dr. J.C. Kuriakose	- 1994 - 1995
Rev. Dr. K.C. George	- 1995 - 2000
Prof. James Eapen	- 2000 - 2001
Dr. V.J. Mathew	- 2001 - 2008
Dr. R. Amirtham	- 2008 - 2010
Dr. R. Venugopal	- 2010 - 2011
Dr. P. Prakasam	- 2011 - 2015
Dr. K. Mohandoss	- 2015 - 2019
Dr.M. Sivarajan	- 2019 -

PERSONAL MEMORANDA

Name :

Reg. No. :

Class :Shift :.....

Blood Group :

Vehicle No.:

Driving License No.

Identification Mark

Mobile No.

E-mail I.D:.....

FATHER'S / GUARDIAN'S

Name :

Address :

.....

.....

Mobile No.....

BRIEF HISTORY

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE is a model Christian minority educational institution established in the city of Chennai with an eight-acre campus named after BENEDICT MAR GREGORIOS, the LATE ARCH BISHOP of Thiruvananthapuram Arch Diocese and managed by the Malankara Syrian Catholic Trust (MSCT). The Arch Diocese of Thiruvananthapuram has been rendering a remarkable service in the field of Medicine, Dental, Engineering, Arts and Science collegiate and School education in India since 1930.

MGC founded in the year 1994, while Rt. Rev. Dr. Joshua Mar Ignathios, Bishop, Diocese of Mavelikara was the first Director of the college. The college is affiliated to the UNIVERSITY OF MADRAS and approved by the Government of Tamilnadu, since 1997. The College is an ISO 9001:2015 certified Institution.

The college offers 14 Under Graduate programs and 3 Post-Graduate degree programs, functioning in two shifts, Shift-I & Shift-II. Shift-I offers Under Graduate courses in Computer Applications, Computer Science, Electronics and Communication

Science, Mathematics, Visual Communication, Business Administration, Commerce (Accounting & Finance), Commerce (Corporate Secretaryship), Commerce (General), English Literature and Tamil, and Post Graduate Courses in Computer Science, Social Work and Commerce (General).

Shift-II offers Under Graduation Courses in Computer Application, Computer Science, Business Administration, Commerce (Computer Application), Commerce (Corporate Secretaryship) and Commerce (General).

THE COLLEGE

Mar Gregorios College of Arts & Science was established in the year 1997. Ever since its inception, MGC has significantly progressed from strength to strength and is now one of the pioneers in collegiate education under the University of Madras.

The college aims at offering job-oriented university education with a strong basic practical training in a Catholic atmosphere, especially those belonging to less privileged sections of the society. The college fosters personal and professional success through the development of critical thinking, effective communication, creativity, cultural awareness in a safe, accessible and

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affordable learning environment and embraces equality and accountability through an effective value-based education in a holistic approach.

VISION

The College envisions facilitating transformation of students into good human beings, competent professionals, responsible and worthy citizens focusing on assimilation, dissemination of knowledge through holistic education in a Catholic Christian atmosphere.

CORE VALUES

- M - Meritorious in academics.
- A - Accountability for one's own actions.
- R - Respect the dignity of all individuals.
- G - Generosity and kindness for mankind.
- R - Remarkable accomplishments in life.
- E - Empowerment of the individual and community.
- G - Goodness in thoughts and deeds.
- O - Obedience for elders.
- R - Responsible for themselves and respectful of others.
- I - Integrity of character.
- O - Outstanding in all aspects of collegiate education.
- S - Social and task-oriented leadership.

OUR MOTTO**"LET YOUR LIGHT SHINE"****OUR MISSION**

The college stands for academic excellence, development of skill and building of character based on the love of God and service to mankind as revealed by Jesus Christ, so as to send them out intellectually trained, morally upright, socially committed and spiritually inspired men and women of India, to raise them as leaders of quality in all walks of life and to serve their fellow men in justice, truth and love.

Address : Block No.8, College Road,
Mogappair West,
Chennai - 600 037.

Office : 2653 0978

Principal : 2653 3140

E-mail : mail@mgcchennai.ac.in

Website : www.mgcchennai.ac.in

COLLEGE PRAYER

Most gracious God, we gratefully acknowledge and thank you for all your blessings.

Help us O God, to apply our minds and hearts to concentrate on our studies and equip ourselves to carry out our responsibilities towards a bright future.

Help us O God, to understand the fact that the fear of God is the beginning of wisdom.

Encourage us O God, to uphold what is right and just in our motives, words and deeds.

We praise you God, for the provision of knowledge and scholarship and for mentoring by the staff of our college.

Bless our college, faculty, students, parents, alumni, benefactors and friends.

In the name of thy Son, we ask this prayer, O God, our Father.

Amen

EXAM PRAYER

O God! the giver of wisdom,
Grant us the grace to remember
all that we have learnt
Give us the strength to write
And the will to perform
well in our exams.
We pray for Your choicest blessings
to be showered upon us
We ask all these in your precious name.

Amen.

PRAYER FOR THE ALUMNI

O God, Our help in ages past,

We thank you for the faithful students who have passed out from amongst us to serve the community at large. We pray for your blessing upon them so that they may be strengthened to overcome temptations and be faithful and successful in all their doings. Enable them, O God, to be duty bound, helping fellow men in distress, bringing joy to the parents, honor to the College and Glory to your Holy name. We ask this in the name of our Lord and Savior Jesus Christ.

Amen.

COLLEGE ANTHEM

MAR GREGORIOS in our hearts

1. Abode of educational excellence
Imparting light of knowledge with
exuberance
Grant wisdom Lord, the pre-eminence.
Fill with grace and benevolence.

CHORUS

- Let it shine, let it shine
The glory of God let it shine
Let it shine, let it shine
The reign of Mar Gregorios shine.
2. Let your light shine our aim
Lord ignite spirit of victory to
proclaim

Bless our mentors our true
inspirations
Sculpt carve young minds to
aspirations.
 3. Mar Gregorios in you I take pride
Light of knowledge in you is wide
Strengthen my spirits to take
astride
Instill the values that I humbly
abide.

- Ann Hepzibah Niraja.S.

NATIONAL ANTHEM

Jana gana mana adhinayaka jaya hae
Bharata bhagya-vidhata
Punjab Sindhu Gujarata Maratha
Dravida Utkala Banga.
Vindhya Himachala, Yamuna Ganga
Uchala jaladhi taranga
Tava shubha name jage
Tava shubha asisha mage
Gahae tava jaya gatha,
Jana gana mangala-dayaka jaya hae
Bharatha bhagya-vidhata
Jaya hae, jaya hae, jaya hae
Jaya jaya jaya jaya hae.

PLEDGE

"India is my country. All Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.

I shall give respect to my parents, teachers and all elders and treat everyone with courtesy.

To my country and to my people, I pledge my devotion. In their well-being and prosperity alone, lies my happiness."

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக்
கெழிலொழுகும்

சீராரும் வதனமெனத் திகழ்பரதக்
கண்டமிதில்

தெக்கணமும் அதிற் சிறந்த திராவிட
நல் திருநாடும்

தக்க சிறு பிறைநுதலும் தரித்த நறுந்
திலகமுமே

அத்திலக வாசனைபோல்
அனைத்துலகும் இன்பமுற

எத்திசையும் புகழ்மணக்க இருந்த
பெருந் தமிழணங்கே! தமிழணங்கே!

உன் சீரிளமைத் திறம் வியந்து செயல்
மறந்து வாழ்த்துதுமே! வாழ்த்துதுமே!
வாழ்த்துதுமே!

- மனோன்மணியம் பெ. சுந்தரம்பிள்ளை

தேசிய ஒருமைப்பாட்டு உறுதிமொழி

நாட்டின் உரிமை வாழ்வையும், ஒருமைப்பாட்டையும் பேணிக் காத்து வலுப்படுத்த செயற்படுவேன் என்று உளமார நான் உறுதி கூறுகிறேன்.

ஒரு போதும் வன்முறையை நாடேன் என்றும், சமயம், மொழி, வட்டாரம் முதலியவை காரணமாக எழும் வேறுபாடுகளுக்கும், பூசல்களுக்கும் ஏனைய அரசியல் பொருளாதாரக் குறைபாடுகளுக்கும் அமைதி நெறியிலும், அரசியல் அமைப்பின் வழியிலும் நின்று தீர்வு காண்பேன் என்றும் நான் மேலும் உறுதியளிக்கிறேன்.

COURSES OF STUDY**SHIFT - I (8.30 a.m. to 1.00 p.m.)****UG COURSES :**

- B.C.A Computer Applications
- B.Sc. Computer Science
- B.Sc. Electronics &
Communication Science
- B.Sc. Mathematics
- B.Sc. Visual Communication
- B.A. English Literature
- B.A. Tamil
- B.B.A. Business Administration
- B.Com General
- B.Com Corporate Secretaryship
- B.Com Accounting & Finance

PG COURSES

- M.Sc., Computer Science
- M.Com. General
- M.S.W. Social Work

SHIFT - II (1.30 p.m. to 5.30 p.m.)**UG COURSES**

- B.C.A. Computer Application
- B.Sc. Computer Science
- B.B.A. Business Administration
- B.Com General
- B.Com Corporate Secretaryship
- B.Com Computer Application

Payment of Fees

Odd Semester

on or before : 15th June 2022

Even semester

on or before : 15th November 2023
Office Timings : 8.15 a.m to 4.30p.m

Note:

A Fine of Rs. 100 will be collected as penalty for every 10 days after the last date mentioned in the fees payment schedule.

MANAGEMENT COMMITTEE

Patron

His Beatitude **Moran Mar
Baselios Cardinal Cleemis
Catholicos**, Major Archbishop

President

His Excellency **Dr. Thomas Mar
Anthonios, Metropolitan**

Secretary & Bursar

Rev.Fr. Mathew Pallikunnel

Principal - **Dr. M. Sivarajan**

University Representative

Dr. R. Vasudevaraj

Member - Mr. **P.A. Joy Kutty**

Member - Mr. **V.T. Mathew**

GENERAL COMMITTEES

President - His Excellency **Dr. Thomas Mar
Anthonios**, Metropolitan

Local Manager & Secretary & Bursar
Rev. Fr. Mathew Pallikunnel

Principal - **Dr. M. Sivarajan**

University Representative
Dr. R. Vasudevaraj -

Vice Principal (Shift I)
Dr. G.Gayathry

Vice Principal (Shift II)
Dr. S. Shalini Maher

Member - Mr. **P.A. Joy Kutty**

Member - Mr. **V.T. Mathew**

COLLEGE COUNCIL

Dr. M. Sivarajan
Dr. T. Prema
Dr. T. Christopher Nallarasu
Ms. S. Ann Hepzibah Niraja
Mr. T. Balachandar
Ms. V. Savithri
Ms. T.N. Rekha
Dr. B. Hemalatha
Ms. K.Y. Indhumathy
Ms. R. Selvi
Mr. S. James Benedict Felix
Ms. K. Subhashini
Ms. S. Prasanna
Dr. S. Shalini Maher
Mr. S. Ranganathan
Mr. R. Leonard Solomon
Ms. P. Lavanya Devi
Dr. I.M. Christina Febiula
Mr. A. Sahaya Nixon
Dr. M. Arunagiri
Rev. Bro. G. John Thomas
Ms. S. Shantha
Mr. Arun Kumar
Dr. D. Jemila Marshall
Ms. S. Fennila James
Ms. C. Dhanalakshmi
Ms. Anitha

INTERNAL QUALITY ASSURANCE

Dr. M. Sivarajan - Chairman IQAC

Ms. S. Shantha - Co-ordinator

Mrs. S. Ann Hepzibah Niraja

Ms.V.Savithri

Ms.S.HabeebunisaBegam

Dr.J.Britto Jenobia

Ms. M. Prema (A&F)

RAGGING REDRESSAL COMMITTEE

Principal - Convener

Vice-Principal Shift I - Overseas Student
Advisor

Vice-Principal Shift II - Advisor

Rev. Sr. Celine Mariya D.M

Heads of Departments of Shift I and II

Mr. Ranganathan – Staff Representative
(Men)

Ms. T. Papitha – Staff Representative
(Women)

Dr. A. Kannaki - Staff Representative

Mr.K.Y. Indhumathy – Student Advisor

Inspector of Police, Nolambur

Student Representatives

GRIEVANCE REDRESSAL COMMITTEE

Principal

Rev. Sr.Celine Mariya D.M. - Convener

Vice Principal - Shift I - Co-Convener

Vice Principal - Shift II - Co-Convener

Ms.R.Vasuki - Member

Ms.D.Mythily - Member

DEAN OF ACADEMICS

SHIFT-I

Mr.S.James Benedict Felix

SHIFT-II

Ms.S.Prasanna

DEAN OF DISCIPLINE

SHIFT I

Dr.T.Christopher Nallarasu

Dr.D.Jemila

Ms.S.Fennila James

Mr.R.Leonard Solomon

SHIFT II

Ms. C. Dhanalakshmi

Ms. S. Nandhini

Dr. I.M. Christina Febiula

FACULTY 2022-2023 SHIFT I
Tamil

Dr. T. Prema M.A., M.Phil., Ph.D., SLET,
Head of the Department

Dr.D.Jemila.,M.A.,M.Phil.,MBA,Ph.D.,NET,
Dr.C.Devaraj.,M.A.,M.Phil.,B.Ed.,Ph.D.,NET,
Dr.V.Iyappan.,M.A.,M.Phil.,Ph.D.,NET,
Dr.A.Kannaki.,M.A.,M.Phil.,Ph.D.,NET,
Dr.M.C.Elumalai.,M.A.,M.Phil.,Ph.D.,NET,JRF
Dr.C.Magendiran.,M.A.,M.Phil.,Ph.D.,NET,SET.,JRF,
SRF.,
Mr.K.Rajavelu.,M.A.,M.Phil.,NET,PGDCA.,
Mr.A.BharathKumar.,M.A.,M.Phil.,NET,
2DGA., 3DGA.,

Other Selected Language

Ms. S. Ann Hepzibah Niraja M.A., M.Phil.,
P.G.D.H.T - Hindi, M.Sc.(Psy.)
Head of the Department
Mr. S. Dev Prashant. M.A(French),DELFL B1.,

English

Ms. K.Y. Indhumathy M.A.,M.Phil.,PG Dip in
Travel Agency Management & Tourism
Head of the Department
Ms. S. Fennila James M.A., M.Phil.,
Ms. G. Pradha M.A., M.Phil., B.Ed., SET
Ms. R. Umamaheswari M.A., M.Phil.,
Ms. J. Janani M.A., M.Phil.,
Dr.J Britto Jenobia.,M.A.,M.Phil.,Ph.D.,SET,
Ms.M.Sandhiya., M.A.,M.Phil.,NET
Ms. A.Ashmi., M.A.,M.Phil.
Ms.S.Sumaiya Sulthana.,M.A.,M.Phil.,NET
Ms. S. Chandravadhana - M.A., B.Ed., M.
Phil.,

Commerce - Corporate Secretaryship

Ms. P. Lavanya Devi M.Com(CS), M.Phil., B.Ed.,
SET

Head of the Department

Ms.V.Rajalakshmi.,M.Com,M.Phil.,B.Ed.,

Mr.A.Selvakumar.,M.Com.,M.Phil.,NET

Ms.S.Aruna,M.A.,M.Phil.,B.Ed.,SET(Economics)

Ms.S.Nalini., M.Com.,M.Phil.,B.Ed.

Ms.Malathi., M.Com.,M.Phil.,

Mr.A.PSebastian.,M.com.,M.Phil.,

Ms.J. Dikshitha.,M.com.

Mathematics

Ms. T.N. Rekha M.Sc., M.Phil., B.Ed.,

Head of the Department

Ms. S. Arockiya Princey M.Sc., M.Phil.,

Ms. R. Vasuki M.Sc., M.Phil., M.Ed., M.Phil (Edu).,

Dr. S.C. Premila.,M.Sc., Ph.D.,

Ms.S.Gunachithra M.Sc,M.Phil,SET

Computer Applications

Dr. B. Hemalatha M.Sc., (IT), MCA., Ph.D., SET.,

Head of the Department

Dr. T. Indhumathi MCA., M.Phil., Ph.D.,

Ms.C. Sathiya Jeya, M.C.A., M.Phil.

Ms.D. Stephy Joy, M.C.A., M.Phil.

Electronics & Communication Science

Ms. V. Savithri M.Sc., M.Phil., NET.,

Head of the Department

Dr. S. Fabbiyola M.Sc., M.Phil., M.S.W., Ph.D.

(Physics)

Ms. S.Shantha M.Sc., M.Phil.,

Ms.M.Sathiya.,M.Sc.,M.Phil(Elec).,M.Phil(Phy).,

Visual Communication

Rev. Bro. G. John Thomas., M.A. (Media Studies), M.A. (Philosophy), SET.,

Head of the Department

Ms. D. Kalaiyarasi., M.A. (Mass comm. & Journ)

Mr. M. Sivarajan MSc.

Business Administration

Mr. R. Leonard Solomon M.B.A., H.D.C.A.,

Head of the Department

Dr. Babita Prem M.B.A., M.Phil., Ph.D., MHRM., NET.,

Ms. P. Gabriyala Gladys., MBA, M.Phil.,

Ms. M. Suganya, MBA.

Commerce

Mr. T. Balachandar M.Com., M.Phil., NET.,

Head of the Department

Mr. R. Chandrasekaran M.A., M.Phil., B.Ed., (Economics)

Dr. S. Leena Rani., M.Com., M.Phil., Ph.D

Mr. B. Hariswaran., M.Com., M.Phil.,

Ms. T. Papitha., M.Com., M.Phil.,

Dr. M. Venkatesan, M.Com, M.Phil, MBA, Ph.D

Ms. M. Elakkiya., M.Com, M.Phil

Ms. D. Mythily., M.Com, M.Phil

Ms. S. Bhavani., M.Com, M.Phil.,

Ms. T. Saranya., M.Com, M.Phil.,

Ms. G. Geetha. M.com, M.phil., MBA

Computer Science

Mr. S.James Benedict Felix M.Sc.,M.Phil.,SET,
 Head of the Department
 Dr. G. Gayathry M.C.A., M.Phil.Ph.D, SET,
 Ms. W. Sharmila M.Sc., M.Phil., MBA., PGDCSA
 Mr. A.Jerome Robinson, M.C.A.,M.Phil.,B.Th.,
 Ms. N. Vaishali M.C.A., M.Phil.,
 Mr. D. Selvaraj M.C.A., M.Phil.,
 Ms.C.Sujdha.,MCA.,M.Phil.,

Commerce - Accounting & Finance

Ms. R.Selvi, M.Com, M.Phil
 Head of the Department
 Mr. M. Parthiban M.Com, M.Phil.,
 Ms.M.Prema.,M.Com,M.Phil.,SET,
 Ms. Leena Thomas.,M.com.,M.Phil.,

Social Work

LT.D.MoieesonThairiyam.,M.S.W,M.Phil.,
 Head of the Department
 Dr.Sudha M.Phil., Ph.D, NET
 Mr.G.Sam Sangeeth., M.S.W.,M.Phil.,
 Ph.D(ICSSR)
 Ms.A.Flowrence Francina.,MA(Social work),
 NET
 Rev.Fr.Dr.John Peter MSW, PGDHR, M.
 Phil. NET, Ph. D

Physical Education

Dr. T. Christopher Nallarasu M.PE.S., M.Phil.,
 Ph.D., NET, SET,

Library

Ms.K.Philomina.,B.Com,MLI.Sc.,
 Mr. Arunprasath Ganesan, MJMC., MLI.Sc.,

SHIFT II**Tamil**

Dr. M. Arunagiri M.A., M. Phil., NET., Ph.D.,
Head of the Department

Dr. N. Kalaiyarasi, M.A., M. Phil, NET., Ph.D.,
Dr. S. Ambigavathy, M.A., M. Phil, NET., Ph.D.,

English

Ms. K. Subhashini M.A., M.Phil.,
Head of the Department

Ms.S.Habeebunisa Begum.,M.A.,M.Phil.,SET

Ms.S.Priyakumari.,M.A.,M.Phil.,

Corporate Secretaryship

Dr. S.Shalini Maher M.Com., M.Phil., Ph.D.,
Head of the Department

Dr.K.Aswini.,M.Com.,M.Phil.,Ph.D

Ms.Reshma Mary Ranjith.,M.Com.

Mr.S.Latheep.,M.Com.

Commerce

Ms. S. Prasanna M.Com.,M.Phil., SET
Head of the Department

Ms. S.Anusha Banu., M.Com, M.Phil.,
SET.,HDCA.,Dip. In IA.,

Ms. S.Nandhini M.Com., M.Phil.,

Mr.S.Ranjith.,M.Com., NET,Dip in LM

Computer Application

Mr. S. Ranganathan M.C.A., DCM, M.Phil,

Head of the Department

Ms. C. Dhanalakshmi M.Sc., M.Phil.,

(Maths)

Ms. K. Rajalakshmi MCA., M.Phil

Ms. S. Anita., MCA.,M.Phil.,

Ms. Lingeswari Sivagnanam., MSc.,M.Phil.,

Business Administration

Dr. I. M. Christina Febiula M.B.A., M.Phil., Ph.D.

Head of the Department

Mr. V.Senthil Murugan., M.B.A.,NET

Dr.A.Rajalakshmi Srinivasan.,MBA.,M.Phil, NET

Mr.M.Ramu., MBA.,NET

Computer Science

Ms. R.Anitha M.C.A., M.Phil., SET

Head of the Department

Ms.S.Kanageswari.,MCA.,M.Phil.,

Ms.T.Sarah Jeba Jency., M.Sc., M.Phil.,

Ms.Bavani,MCA., M.Phil., M.E

Commerce - Computer Application

Mr. A.Sahaya Nixon M.Com., M.B.A.,

M.Phil., PGDCAB

Head of the Department

Ms.C.S.Annaline.,M.A,M.Phil.,

(Economics)

Mr.D Lakshmanan.,M.Com., M.Phil.,

Ms.C.V.MariaGloria.,M.Com.,B.Ed.,

Physical Education

Dr. T.Christopher Nallarasu, M.P.E.S., M.Phil.,

Ph.D, NET., SET

Library

Ms. K. Philomina, M.L.I.Sc.,

Mr. Arunprasath Ganesan, MJMC., M.L.I.Sc.,

Committees of the College

Examination

Dr.M. Sivarajan - Principal
 Dr.B.Hemalatha
 Chief Superintendent of Examination
 Mr.D.Lakshmanan - Member
 Ms.S.Anusha Banu - Member
 Mr.M Elakkiya - Member

Institution Innovation Cell

Mrs. S.Ann Hepzibah Niraja-Convenor
 Mr. Ranjith – Member

Prayer Cell

Shift I

Dr.S.C.Premila - Convener
 Ms.P.Gabriyala Gladys - Co-Convener

Shift II

Ms.C.S.Annaline - Convener
 Ms.C.V.Maria Gloria - Co-Convener

Scholarship

Dr.M. Sivarajan - Principal
 Ms. W. Sharmila, - Convener
 Ms. S. Nandhini, -Co-Convener
 Dr. T.Christopher Nallarasu - Member
 Ms.K.Philomina - Member
 Ms. S Anitha -BCA, Shift - 2
 Mr. M. Parthiban - Member
 Ms. C. Sathiya Jeya -Member

Extension Services**National Cadet Corps**

LT. D. Moieeson Thairiyam - Care taker

Dr.S.Fabbiyola - Asst Care taker

National Service Scheme

Dr.V.lyappan – Programme Officer

Mr. A.P Sebastin

Ms. C.V. Maria Gloria

Ms. T Saranya

Red Ribbon Club

Dr.K.Aswini –Convener

Ms. C. Sujdha –Co-Convener

Youth Red Cross

Mr.B.Harishwaran –Convener

Dr.D.Venkatesan –Co-Convener

Social Excellence

Dr. Christina Febiula -Convener

Ms.D. kalaiarasi –Co-Convener

MGC IAS Academy

Dr.C.Devaraj -Convener

Mr.V.Senthil Murugan -Co-Convener

Techie Club

Mr. D. Selvaraj - Convener

Ms. T. Sarah Jeba Jency - Co-Convener

Entrepreneur Cell

Dr. T. Bapita Prem - Convener

Mr.A. Sahaya Nixon - Co-Convener

Consumer Club

Mr. M.S.Parthiban - Convener

Mr. M. Ramu - Co-Convener

Library

Dr.M. Sivarajan Principal

Mr. Arunprasath Ganesan - Convener

Ms. K. Philomina - Co-Convener

Mr. Bharath Kumar - Member

Dr. M. Arunagiri - Member

Ms. Sumaiya Sulthana - Co-Convener

Career Guidance Cell

Ms. S. Arockiya Princey, - Convener

Dr.A.Rajalakshmi[BBA,Sh-II], Co-Convener

Magazine

Ms.R.Selvi , Convener

Ms.S.Habeebunisha Begum, Co-Convener

Rev.Bro.G.John Thomas -Member

Ms.V.Rajalakshmi -Member

Culturals**Shift I**

Ms.N.Vaishali, Convener

Mr.K.Rajavelu, Co-Convener

Ms.S. Nalini -Member

Ms.Mythili -Member

Ms. Leena Thomas -Member

Ms. S. Sumaiya Sultana -Member

Ms. Suganya -Member

Shift II

Ms.K.Subhashini, Convener

Ms.S.Kanageswari, Co-Convener

Mr.V.Senthil Murugan

Sports

Principal

Dr.T.Christopher Nallarasu, Convener

Dr.M.C.Elumalai, Co-Convener

Dr.M.Arunagiri -Member

Ms.J.Janani -Member

Placement Cell

Mr.T.Balachandar -Convener

Ms.R Anitha -Member

Ms.M Suganya -Member

Ms.P. Lavanya Devi -Member

Technical Support Committee

Mr.A.Jerome Robinson - Convener

Dr.T.Indumathi-Co-convener

Mr.W Maxin Popy Rose -Co-Convener

Calendar

Ms.M.Sathiya -Convener

Dr.T.Indumathi-Co-convener

Eco-GreenClub

Dr. C. Mahendiran, Convener

Ms.D.Kalairasi, Co-Convener

Prospectus & Brochure

Ms. S. Ann Hepzibah Niraja

Dr. T. Indhumathi

AISHE

Ms. M. Prema (A&F) -NodalOfficer

MTC BusPass

Dr.C.Devaraj -Convener

Mr.R.Chandrasekaran -Co-Convener

Mr.S.Ranjith

Womens' Cell**SHIFT-I**

Ms.T.N.Rekha - Convener

Dr.S.Leena rani - Co-Convener

SHIFT-II

Dr.N. Kalaiarasi - Convener

Dr.S. Ambigavathy - Co-Convener

ALUMNI

Ms.K.Rajalakshmi - Convener

Ms.T.Pabitha - Co-Convener

Infirmary

Sr.Celine Maria D.M.

Language Lab

Dr.S.BrittoJenobia - Convener

Ms.M.Sandhya - Co-Convener

Creative Club

Ms.D.Stephy Joy, - Convener

Ms.Reshma Mary Ranjith, - Co-Convener

Student Counselling

Secretary

Sr. Celin Maria DM

Principal

Vice Principals

Heads of the Departments

Anti-Sexual Harassment Cell

Dr.T. Prema - Convener

Ms.S.Aruna - Co-Convener

Ms.Flowerence Francina - Co-Convener

Ms.Reshma Mary Ranjith - Co-Convener

Ms.Rohini Monica(External member-Posh
Committee**Media Officer**

Dr. Jemila - Convener

Dr. S. Ambigavathy - Co-Convener

Xavier Board

Dr.S.Fabbiyola

Public Relations Cell

Ms. S. Ann Hepzibah Niraja

Mr. R. Leonard Solomon

Mr. V. Senthil Murugan

Staff Welfare Association

Ms.K.Y.Indhumathy – Secretary

Dr.C.Devaraj- Treasurer

Proof Reading

Shift I

Ms. G. Pradha

Ms.R.Umamaheswari

Ms. S. Sumaiya Sultana

*Shift II**Ms.K. Subhashini**Ms.S. Priya Kumar***Documentation**

Dr. Babithaprem

Ms. Reshma

Administrative Staff/Supporting Staff

Mr.ShinuThomas.,M.B.A., - Supervisor

Sr.Naivedya DM,M.Com.-Chief Accountant

Rev.Sr.CelinMaria DM,

Ms.M.Kavitha.,BCA -Asst.Accountant

Ms.A.Prema.,MCA -PA to Secretary &
IQAC Office Administrator

Ms.M.Vedha Annie. MBA.-Asst.to Exam Cell

Ms.LydiaThomas, M.B.A.,-P.A.to Principal &
Admin

Ms. Sonia Rozario .,MBA(HR) -HR, Admin

Ms. Raji - MBAPA to Principal

Ms.Rebekamma Jose., PRE DEGREE -
Documentation In charge

Mr.S.Ranjith Kumar, M.A .,(Mass Comm),MCP,
CCNA System Administrator

Ms.M.Radhika.,M.Sc(CS)- Compter Lab
Assistant

Ms.S. Gokila.,M.Sc.,M.Phil- Lab Instructor

Ms.W.MaxinPopyRose, M.Sc.,B.Ed-
Electronics Lab Instructor

Mr.R.Vijayakumar,B.A,-Supporting Staff/OA

Mr.LintoMon.,BBA - Supporting staff & Asst.
Accountant

Mr.M.SriKumar - Supporting Staff/OA

Mr.Thomas - Supporting Staff/OA/Associate
Supervisor

Mr.S.Reji Kumar., PRE DEGREE - Gardener

Mr. P. Raji -Security

Mr. K. Ravi -Security

Mr. Manikandan -Security

Mr. Panneer Selvam -Ground Marker

Ms. Jayakanthi.C -House Keeping

Ms. Pappitha.A -House Keeping

Ms. Vasantha.S -House Keeping

Ms. S. Malar -House Keeping

Ms. M. Sarasu -House Keeping

Ms. V. Jyothi -House Keeping

Ms. Lakshmi -House Keeping

Ms. K. Muniyamma -House Keeping

RULES AND REGULATIONS**DISCIPLINE**

- ✍ Students should wear the Identity card inside the college campus.
- ✍ Students may not leave the classroom without permission or until the lecturer has left the room or permitted to disperse.
- ✍ Students shall report to the college office whenever he / she changes his/her residence. Failure to report will be regarded as a serious breach of discipline.
- ✍ Students who distort the image of the institution through their activities will not be entertained and their continuation in the college will be subject to the final decision of the Management.
- ✍ There should be a healthy relationship between boys and girls. Violation of this rule will invite disciplinary action.
- ✍ The decision of the Management shall be final in all matters of discipline and enforcement of rules.
- ✍ Any student who indulges in strike or hooligan in College would be dealt with severe action which may include even expulsion from college.

- ✍ Likewise Students on visit to other Colleges or Institutions and indulging in acts of indiscipline such as organizing demonstrations and strikes would be liable for punishment.
- ✍ Students are required to safeguard the property of the College. Any student found guilty of defacing or damaging property like doors, windows, furniture, equipment, fixtures, books, buildings, vehicles, etc. of the college shall be liable for penal action and expulsion from the college.
- ✍ No student should take the law into his/her own hands, whatever be the circumstances. Students be having violent at any case will be taken in to action. Students shall make representation for any difficulty or grievance directly to the Principal. The decision of the Principal in these matters shall be final.
- ✍ All notices shall be displayed on the notice board and / or on the website and it shall be presumed that the students have knowledge of the same. Any negligence to read the notices and the loss thereafter will not be the responsibility of the college.
- ✍ The College is not responsible for loss of any personal belongings and expensive/

precious items of the students inside the college campus.

- ✍ Any student found to have committed breach of rules and regulation or to have been found with improper conduct would be subjected to enquiry by the college and the decision of the college would be final and binding.
- ✍ Ragging of any kind inside / outside the College campus is strictly prohibited.
- ✍ Student should not bring mobile phones to the college.
- ✍ Any kind of disturbing behavior in the classrooms or in the campus or during celebrations is punishable.
- ✍ Smoking or chewing pan in the college premises is strictly prohibited
- ✍ Possession / use of drugs, alcohol or peddling drugs on the campus or anywhere else will result in suspension / dismissal from the college.
- ✍ Any kind of misconduct / misbehavior inside / outside the campus / in public places, buses, trains etc. or any kind of annoyance to the public will result in immediate cancellation of the scholarship to the concerned student.

- ✍ Students are expected to write the tests and do the assignments / seminars given for each subject on time as instructed by the mentor.
- ✍ Inviting / meeting strangers or unauthorized persons inside the campus without written permission from the Principal is not allowed.
- ✍ Going into other classrooms or calling out students from there during class hours without prior permission is not allowed.
- ✍ Littering classrooms / college premises with bits of papers, wrappers, plastic bottles etc. is not allowed.
- ✍ Students should not attend or organise any meeting in the college or collect money without permission of the Principal.
- ✍ A grace time of 10 minutes from 8.20 a.m. to 8.30 a.m. for shift I and from 1.20 p.m. to 1.30 p.m. for shift II will be given for students.
- ✍ Students are not encouraged to come late for more than 2 times.
- ✍ If late for the 3rd time the student should bring his/her parents and meet the Principal.

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- ✍ Students should bring the college calendar regularly to the college.
- ✍ Ragging is a very serious offence. In accordance with UGC norms, ragging in any form is strictly forbidden. A student found guilty of ragging will face cancellation of admission, suspension from the College and fine of Rs.25,000. In case you experience ragging, kindly contact either of the following numbers : (26533140, 26530978) for assistance or drop your compliant in the box provided.

DRESS CODE

All students are expected to be in simple and modest formal dress.

Men

Formal pants and Shirts are allowed. Plain T-Shirts are allowed. Neat shave is preferable. Tight Fitting Pants / Torn Pants / Pants with Multiple pockets are not allowed. Ear stud and other accessories are not allowed. Hair coloring not allowed.

Women

Saree with Sleeved Blouse / Collared Churidhar / Salwar Kameez/ Long Sleeved Kurtha with Dupatta are allowed. Leggings/ Tight fitting tops / Netted sleeves / Sleeveless tops / Kurta above the knees / Transparent dupatta /Stoll are not allowed. Hair coloring is not allowed.

FEE REGULATIONS

- ✍ The whole fees for each semester should be paid at the beginning of each semester on the date indicated in the college calendar failing which a fine will be imposed.
- ✍ If a student leaves the college in the middle of course or during the semester, he/she shall have no right to claim remission of any portion of the semester fees and have to pay the full course fee.

ATTENDANCE

- ✍ All the students are expected to attend classes everyday without fail. If there are some genuine reasons such as family functions or celebrations or ill health etc., they can avail leave of absence after obtaining permission from the Principal.
- ✍ In case of absence for more than two days due to illness, students must submit a medical certificate when they return to college.
- ✍ The name of the student will be removed from the roll if he /she is continuously absent for more than 10 days. Attendance is taken for every hour and the attendance percentage will be displayed on the notice board at the end of every month.
- ✍ All the students are expected to check their attendance that would be displayed on the notice board. In case of any doubt, it should be rectified immediately by contacting the teacher concerned.
- ✍ 75% attendance is compulsory for the award of scholarship of any kind, and also it is the minimum requirement to take up the University examinations.

On Other Duty Attendance:

Students who require on other duty attendance for taking part in Co - Curricular or Extra Curricular activities such as NCC, NSS, Sports, Inter - Collegiate competitions etc. should get the leave on **OD** sanctioned; later representation in this matter will not be entertained.

LEAVE

- ✍ No student will be allowed to be absent to the college without prior permission. He / She must apply for leave in advance, stating explicitly the reasons for his / her absence.
- ✍ In case of absence due to unforeseen circumstances, an application for leave should be submitted between 8.20 a.m. and 8.30 a.m. for shift I and between 1.20 p.m. and 1.30 p.m. for shift II as soon as he/she reports to the college.
- ✍ Students should submit their leave application to the class mentor concerned thereafter approved by the Head of the Department concerned.
- ✍ Leave letters submitted after time limit will not be accepted.
- ✍ Students should be present on the reopening day after the holidays.

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- ✍ Students who absent themselves from internal tests and terminal examination without prior permission will have to bring their parents and meet the Vice Principal before entering the class.
- ✍ Leave letters should be signed by the parents / guardian for day scholars and by the warden for the hostel students.
- ✍ Submission of leave application with / without medical certificate does not entitle a student to earn attendance automatically for the days of his / her absence.

PARENT - TEACHER MEET

- ✍ Parents are encouraged to meet the faculty members in order to facilitate co-operation and collaboration in our educational work. Meetings are organized by the respective departments, date of which will be intimated to the parents through their wards.

ALUMNI

The alumni association plays an important role in boosting the image of the college. This association can assist the college in various developmental, co-curricular and extra curricular activities and placements for the

students of the college. All the students, while leaving the college after the completion of the course are requested to register their name with the Alumni Association for future correspondence and collaboration.

CELEBRATION

Festivals, Fresher's Day, NSS day, NCC Day, Sports Day and College Day and other significant days are celebrated during the academic year. Prizes and medals are awarded to meritorious students.

VEHICLE PARKING

- ✍ Four wheeler parking is not available for students. Two wheelers of students may be parked at the allotted space in the campus.
- ✍ The college is not responsible for any loss of the vehicle or any part of the vehicle.
- ✍ Racing the vehicles or use of vehicles with defective silencers or parking the vehicles of any description outside the parking area in the campus is not allowed.

TO THE PARENTS

- ✍ Parents and Guardians are requested to co-operate with college authorities in the formation of good character, regularity

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in attendance and progress in studies of their wards.

- ✍ Once in a semester, warning letters are sent to parents of the students who are irregular in attendance. Parents and Guardians are advised to check in person with the college office **about the attendance of their wards.**

TO THE STUDENTS

- ✍ We welcome you to the college with the confidence that you will live up to the ideals of Mar Gregorios and co-operate fully with the faculty / staff and authorities of the college in the ongoing process of your education.

CO-CURRICULAR ACTIVITIES

EXTENSION ACTIVITIES

MGC is committed to afford extension services that helps students to understand the importance of critical thinking skills, time management, academic and intellectual competence. This service positively impacts students 'emotional, intellectual, social, and inter-personal development. It is mandatory for a student to enroll in any of the following programs namely NSS / NCC /Games and Sports to earn a compulsory minimum credit.

NATIONAL SERVICE SCHEME (NSS)

The aim of NSS is to provide help to the deserving community, to enhance and bring a better change in the standard of living and the way one leads his/her life with dignity. NSS is beneficial to both students as well as the society in various different means. NSS helps students to grow individually and also as a group. It makes the students feel confident, develop leadership skills, and gain knowledge about different people from different walks of life. Students also learn other skills that help them lead a better life in various situations. It teaches one to be disciplined and organized with the objectives one set for oneself.

NATIONAL CADET CORPS (NCC)

National Cadet Corps aims to groom the youth of the country in to disciplined, responsible and patriotic citizens. NCC inculcates among the youth a sense of nationalism and secular outlook that would contribute towards the building of a stronger nation and apart from that also provides a common platform for individual up-lift of masses through the process of channelizing the energy of the young Indians in a constructive purpose. NCC helps the youth to realize the relationship between man and the community, between community and nature and their inter-dependability. MGC NCC SUB UNIT, Army Wing trains boys and girls to serve the Nation.

SPORTS AND GAMES

Sports club is committed to provide a healthy sporting habit among the students. It helps to learn team work at class, coordination among diverse cultural & ethnic groups and mainly infuses discipline & instills the value system in each individual. Value of time, precision & competitiveness are the major learning points apart from communication, coordination & teamwork. MGC Sports Club trains students in cricket, football, volleyball, basketball, tennis, kabaddi, badminton, body building, athletics and all indoor and outdoor games.

CULTURAL ACTIVITIES

Cultural activities promote exposure and increase the awareness of the students towards the fine arts of the world. From dramatics to literature, poetry to music and dance is the platform to experience. Cultural activities help students to identify themselves and assist them to develop themselves in a desired field and also improve skills such as interpersonal communication, organizational, leadership, presentation, expressivity and critical thinking power. In order to bring out their best talents, various cultural activities are conducted to tailor their talents and interests and introduce them to the new exotic art forms from around the globe.

RRC (RED RIBBON CLUB)

Red Ribbon is a globally recognized symbol for HIV/AIDS awareness. RRC educates youth with correct concise and adequate information and heighten their level of awareness about HIV/AIDS, STI and other related issues (thus eliminate myths and misconceptions) It enables the youth to identify and understand situations of exploitation and abuse. It also sensitizes the youth regarding care and support

Needs of people affected with HIV/AIDS and instill in them the spirit to reduce the stigma and discrimination against them. RRC creates and trains the youth

As cadre of peer educators for spreading awareness about HIV-AIDS and its prevention in the community.

YRC (YOUTH RED CROSS)

YRC is a worldwide, well known, universally accepted, admired and internationally identified humanitarian service organization. It is the biggest, independent non-religious, non-political, on-sectarian and voluntary relief organization treating people equally all over the world without any discrimination as to their nationality race and religious beliefs.

WOMEN EMPOWERMENT CELL

WEC aims to empower and safeguard the rights of the female members in the campus. WEC works to promote gender sensitivity and conduct diverse programs to educate and sensitize both male and female members and produce harmonious atmosphere in the campus. It works for the welfare of the students towards preparing them to be competent professionals to take up greater challenges in the academic sphere.

MGCI.A.S ACADEMY

The direct and advanced guidance Curriculum given by the Academy helps to motivate aspirants to accomplish their preparation goals. The Academy provides step by step guidance to the aspirants to understand the concepts of the subject and prepare them for effective answer writing. Our strategy is to constantly innovate to keep the preparation process dynamic and give personal attention to individual aspirant based on the factors like core competence, availability of time and resource and the requirement of Civil Service Exam. Academy extends its service by providing ample opportunities to the students who aspire to take up Government jobs and guide them for competitive examination such as TNPSC, SSC,RRB,BANK examination.

SOCIAL EXCELLENCE CLUB

SEC focuses on cultivating the personal and academic integrity of students striving for excellence contributing to a larger community- locally, nationally and globally. It aspires the students to develop competence in ethical and moral reasoning. SEC aims on the overall development of the students by organizing awareness programs to diversify the minds of the students.

TECHIE CLUB

TECHIE CLUB aims to increase students 'awareness of computers and their uses in our daily life, with a view to prepare citizens of tomorrow who are better suited to deal with information technology. It enhances the skill level of the computer science and non-computer science students apart from the regular curriculum and gives benefits to students to perform more activities in the field of Information technology and networking.

ENTREPRENEUR CELL

The objective of Entrepreneur Cell is to develop the spirit of entrepreneurship among the youth and to nurture a passion for self-employment. This will open gates for the creation of new knowledge-based innovative hi-tech ventures, industries and new breed of technopreneurs

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and more avenues of employment opportunities thus turning job seekers into job creators and in the process, leading the nation towards industrial excellence and self-reliance. EC envisions motivating our young entrepreneurs' creativity, freedom and ability to generate wealth.

CONSUMER CLUB

CC aims to bring awareness and Realization among students about their duties and responsibilities as Citizens of India and to educate about the rights of the consumers as provided in consumer protection Act, 1986. The Club helps to mobilize and instill right-consciousness, confidence to question violations of consumer rights and fight for justice. CC enables the development of skills to handle consumer issues and instill concern for environment around us as citizens and consumers and sustainable consumption habits.

CAREER GUIDANCE AND PLACEMENT CELL

CGPC aims to provide learning and training opportunities in the areas of academic, career, personal and social development and to prepare students to meet their future challenges. The Cell supports students in identifying their interests, strengths and planning appropriately to

justify their professional needs. The Cell provides commendable services in areas of Campus Interviews; Job Placements and training programs for our students that enable them to develop applicable skills in the competitive job market. The Cell also organizes Workshops and Seminars on Personality Development, Interpersonal Relationship, and Communication Skills, Interview Skills and Presentation Skills to enable the overall development of individuals. Eminent resource person's from various sectors and esteemed institutions are invited for providing training to the students.

ECO GREEN CLUB

EGC aims to conserve the natural resources and the natural environment to create an eco-friendly environment and create awareness of biodiversity conservation and local environmental issues among students and to create a clean and green consciousness among students through various innovative methods. EGC plays an important role in creating environmental awareness amongst the future generation. EGC nurtures and teaches the importance of environment to students.

CREATIVE CLUB

The purpose of the Creative Club is to simulate the interest in creative ideas among students. The club attempts to create an awareness of student mind and provides an opportunity to develop

Their interactions among groups, helps enhance their creative and leadership skills. Students are loaded with unique talents and ideas; this club encourages and identify the potentially of such creative minds and creates a platform to exhibit them.

COUNSELING CELL

Counseling Cell aims to facilitate personal well-being of the students and to address and help resolve emotional and psychological issues through the support and guidance of trained counselors, for healthy mind and body. Thus, the Cell provides a platform for students to pursue both their professional and personal goals with greater self-awareness, self-esteem, understanding and focusing life.

DEPARTMENT OF LIBRARY

SHIFT - I

For the Academic Year 2022-2023, students should use the library according to the Schedule given below.

DAYS	DEPARTMENTS
Monday	Commerce, English, Tamil
Tuesday	Computer Science, Mathematics, Business Admn.,
Wednesday	Corporate Secretaryship, Mathematics, Business Admn.,
Thursday	Computer Application, Commerce (A&F)
Friday	Elec. & Comm. Science, P.G. Social Work, P.G. Commerce, P.G. Computer Science.

TIMINGS FOR TRANSACTION OF BOOKS

Books Renewal - 11.00 am to 11.20 am

Books Reservation - 11.00 am to 11.20 am

Books Return & Issue - 1.00 pm to 1.15 pm

DEPARTMENT OF LIBRARY**SHIFT - II**

For the Academic Year 2022-2023, students should use the library according to the Schedule given below.

DAYS	DEPARTMENTS
Monday	Commerce
Tuesday	Business Admn., Computer Science
Wednesday	Corporate Secretaryship
Thursday	Computer Application
Friday	Commerce (C.A.)

TIMINGS FOR TRANSACTION OF BOOKS

Books Renewal - 3.45 pm to 4.00 pm
Books Reservation - 1.00 pm to 1.30 pm
Books Return & Issue - 3.45 pm to 4.00 pm

MEMBERSHIP

Academic Details of the Students will be collected from the respective departments to issue the RFID enabled Student Identity card for library transactions.

LIBRARY RULES

- ✍ Books will be issued to Staff and Students.
- ✍ Books and computers should be handled with care.
- ✍ Scribbling, marking on the book and tampering the book or tearing book pages is offensive which might lead to considerable actions.
- ✍ Users should not re-shelve the refer red books which lead to misplacement of books. Such books may be left on the nearest table and it will be shelved by the Library Staff.
- ✍ Missing of RFID Tag or damage, while returning, the user will be levied with equitable fine.
- ✍ If a book is lost by the user, he/she should replace it with new book or he/she have to pay the sum offline, cost of the book + 50% of the actual cost.
- ✍ Mischievous activities inside the library will not be entertained, if found any, he/she will be confined directly.

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- ✍ The act of impersonation is illegal and he/she will be prosecuted immediately.
- ✍ Library will not be responsible for the user's personal belongings.
- ✍ Members utilizing the Reference and Internet Browsing facilities should enter the member number, name, and log in time and logout time in the register kept the respective section.
- ✍ Loss of the ID card should be reported to the librarian immediately, for new RFID enabled ID card he/she has to pay a sum of Rs. 200.00/-
- ✍ Professors should register the number of pages that they have printed in printing register.
- ✍ Members are responsible for all books borrowed on their IDcard.
- ✍ Users must check whether the books which they intent to borrow are in good condition before leaving the counter and any damage should be reported to the circulation section immediately.
- ✍ No books will be issued to the students after the last working day of the Academic year.

- ✗ Users are allowed to use loose sheets only, to take notes while reading in the Reading Section.
- ✗ All the students should return their IDCard at the end of the final year to obtain No Due Certificate.
- ✗ In addition to these rules, the decision of the college authorities will remain final on the matters binding on the rules and regulations of the library.

OVERDUE CHARGES

Rules applicable for UG and PG Students

S.No.	No.of Day Overdue	Overdue Charges Perbook
1	Upto10 Days	Rs.1perDay
2	From11 th Day onwards	Rs.2perDay

NO DUES CERTIFICATE

No Due Certificate will be issued to the students after the return of all the books, ID Card and should have cleared all dues before the completion of the course.

CURRICULUM-EVALUATION

Evaluation of student is based on both Continuous Internal Assessment (CIA) and the semester examination held at the end of each semester.

Course	CIA (Internal)	University Examination (External)
B.Com/B.Sc/BCA/BBA /B.Com C.S.Theory	25%	75%
M.Sc., MSW Theory	25%	75%
Practical	40%	60%

Internal Marks (CIA) - Theory Exam

Tests (2 out of 3)	-	10
Attendance	-	5
Seminars	-	5
Assignments	-	5
		25 Marks

TEST SCHEDULE

	—			
	First	Second	Model	
	Internal	Internal	Exam	
	Exam	Exam		
Marks:	25	25	75	
Duration:	1hr	1hr	3hrs	

10 marks will be taken from the best of any two above examination.

Break - up Details of Attendance

- ✍ Below 60% - No Marks
- ✍ 60% to 75% - 3 Marks
- ✍ 76% to 90% - 4 Marks
- ✍ 91% to 100% - 5 Marks

Practical Internal Marks - 40

Attendance	5 Marks
Practical Test best 2 out of 3	30 Marks
Record	5 Marks

Project

Internal Marks best 2 out of

3 presentations	- 20 Marks
Viva	- 20 Marks
Project Report	- 60 Marks

If the students are absent / getting low mark/ writing irrelevant answer in any exam, a fine of Rs.100/- will be collected.

SEMESTER EXAMINATION

- ✍ Assessment will be in the form of a comprehensive examination for each paper at the end of every semester (November & April).

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- ✍ Every student should register for the university examination, paying the prescribed fees, according to the mentioned dates. The examinations fees will be accepted only after clearing the college fee dues.
- ✍ A student will be permitted to take the end semester examination provided he/she has a minimum attendance of 75% per paper.
- ✍ Students having attendance between 65% to 74% can take the exam only after paying condonation fee to University.
- ✍ Students having below 55% should repeat the course.
- ✍ There is no minimum marks for CIA.

UG PAPER

The student has to secure a minimum of 30 Marks out of 75 in the University Examination and should have an aggregate of 40%. (When CIA and University exam Marks are put together) for a PASS in UG Paper.

PG PAPER

The student has to secure a minimum of 40 Marks out of 75 in the University Examination and should have an aggregate of 50%. (When CIA and University exam Marks are put together)

GREEN CAMPUS POLICY

A Green Campus is a place where environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. The green campus concept offers an institution the opportunity to take the lead in redefining its environmental culture and developing new paradigms by creating sustainable solutions to environmental, social and economic needs of the mankind.

Aim:

The college is striving to develop its institution on a self – sustainable basis in the areas of power, water and cleanliness. To bring consciousness among the students related to evils of disturbing the environment and to facilitate students and take small steps in conserving the environment.

Objectives:

Green campus initiatives are becoming integral part of the modern-day education system and the institutions can act as pioneers in promoting these principles within society. Our college has initiated the green campus program in order to support a sustainable and climate-friendly environment. The main objectives for these initiatives were environmental awareness and education, the use of sustainable energy and energy efficient measures, comprehensive

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recycling and composting and green landscaping in the campus.

Green Campus Initiatives:

- ISO Certification 50001:2018
- Green Audit
- Installation of Solar Panels
- Sensor based energy conservation
- MIS to make paperless administration
- Plastic free Campus
- Tree Plantation Drive
- Landscaping and gardens
- Use of LED Bulbs
- Establishment of Eco-Club
- Renewable sources of energy
- Water Conservation through Rain water Harvesting

Efforts are being made to develop the campus on green concepts, particularly focusing on water conservation, use of alternative sources of energy, solid waste management, vermin composting, green belt development and sustainable architectural designs of buildings.

Save Energy TIPS

1. Activate power management features on your computer and monitor so that it will go into a low power “sleep” mode when you are not working on it.
2. Turn off your monitor when you leave your Table.
3. Activate power management features on your laser printer.
4. Whenever possible, shut down rather than logging off.
5. Turn off unnecessary lights and use daylight instead.
6. Recycling of waste materials.
7. Use LED or compact fluorescent bulbs.
8. Keep lights off in conference rooms, classrooms, lecture halls when they are not in use.
9. Use the fans only when they are needed.
10. Unplug appliances not plugged into power strips (like TVs, Refrigerators, ACs, tea/coffeepots, printers, faxes, and chargers etc.)

The Institute will make all the necessary efforts to involve the students, faculty and staff in “Green Campus Initiatives” by designating the volunteers of Eco Club, NSS & NCC cadets and also take necessary steps to conduct awareness programmes.

**POLICY FOR THE INCLUSION OF
DIFFERENTLY-ABLED PEOPLE IN THE CAMPUS****Scope:**

MGC promotes and inculcates values of love, compassion, empathy, equality, and justice towards differently-abled sections of a society. Students are encouraged to be aware of the problems faced by disadvantaged people and focus on the inclusion of people with different abilities by promoting the rights and dignity of each and every individual in the society.

Objective:

The objective is to ensure that MGC is a differently-abled friendly institution that is chosen by people with different abilities and facilitates suitable infrastructure and support system and sensitized environment to help them to achieve their goals.

Policy:**Inclusion:**

- Admissions ensured for differently-abled candidates.
- Intensive monitoring, mentoring and counselling for the differently-abled students.

- Implementation of admission policies for people with disabilities in accordance with the updated guidelines for admission of the UGC.
- Appointment of Teaching and Non-Teaching Staff for PwD category as approved by the University is followed by the college.

Infrastructure Support:

Updating the campus infrastructure to make it more accessible for students with different abilities.

- Lifts
- Ramps
- Differently-abled friendly washrooms
- Wheelchairs

Provision of mechanical and technical support:

- Differently-abled friendly software
- Wheelchairs
- Differently-abled friendly sign posts

70

Provision of sports and wellness facilities:

- Special attention given to differently-abled students to develop their interest in sports activities.

Counselling and additional support:

- Counselling given for mental health needs of differently-abled students.
- Remedial classes are conducted exclusively for differently-abled students.

List of Endowment Scholarships - Shift I

Sl. No.	Year	Name of the Endowment	Name of the Sponsor	Amount	Highest marks in University Examination Recipient
1	2003	Late Mr. Joseph and Late Mrs. Elizabeth Joseph	Dr. V.J Mathew	5,000	Mar Gregorian Award
2	2008	Pathmavathi Sammanthan	S.Sargurunathan	5,000	Best NSS
3	2004	Rev.Fr. K.C George Golden Jubilee Endowment Fund	Well Wishers	5,000	Best NCC
4	2004	Johny Brewatson Sports Endowment	Johny Brewatson	7,500	Best Sportsman
5	2004	Rev.Fr. K.C George Golden Jubilee Endowment Fund	Well Wishers	5,000	Catechism
6	2011	Krishnan Lakshman Scholarship	Bijee Lakshman	5,000	Best Outgoing Student (Science)
7	2013	Sravanshelter	R. Senthikumar	5,000	Best Outgoing Student (Arts)

8	2003	Friends & Relatives				I Year BA/B.Sc Tamil
	2007	Mar Gregorios College Staff Association		G.Somasundaram Staff Association	5,000	I Year B.Com/ B.Sc
9		Late Mrs. T. Lakshmi Bai			5,000	BCA, BBA Tamil
		Thambuswamy Memorial Scholarship		Mrs. T. Prema		
10	2003	Late Mrs. Maude LA Friends Scholarship		Friends & Relatives	6,000	II Year BA/B.Sc Tamil
		G. Somasundaram				
11	2007	Trinity Scholarship		Geetha Priya, Ann & Preetha	5,000	I Year Hindi
12	2003	Sr. Pushpa Valliapalam Scholarship		Dr. V.J. Mathew	5,000	II Year Hindi
13	2011	Raman Rukmani Endowment Fund		Kavitha Krishnaraj	5,000	I year French
14	2003	G. Somasundaram		G. Somasundaram	5,000	I Year BA/B.Sc English
15	1999	Late. Mr. Iype & late Mrs Mariamma		Mr. E. J. George - Son	4,000	I B.Com / BES /
	1998	Elamathy Scholarship		Mr. F.A. Joseph - Son		BBA / English
		Late Wing Commander Mathew Scholarship		Ms. Tabitha Mathew - Daughter	4,000	II Year BA/B.Sc
		Mr. Evalyn George and Joel George		Mr. George Thomas - Father		
17	2015	Elite Lore		Mrs.KY Indhumathy	2,500	English
	2015	Elite Lore		Mrs. Fennila James	2,500	I B.A. Eng.
18	2015	Mr. Rhenius (late) Mrs. Jessy Rhenius Scholarship		R. Leonard Solomon	5,000	I BBA.

19	2000	Rt. Rev. Joshua Mar Ignathios Scholarship	Well Wishers	4,000	II Corporate
20	2001	Late Mr. Appachan Pottakulam Scholarship	Mrs. Anitha - Daughter		Secretaryship
20	2003	G. Somasundaram	G. Somasundaram	5,000	II Corporate
21	2004	Rev. Fr. K.C. George Golden Jubilee Endowment Fund	Well Wishers	5,000	Secretaryship
22	2000	Sr. Pushpa Valliapalam Scholarship	Sr. Pushpa Valliapalam	5,000	III Corporate
23	2003	G. Somasundaram	G. Somasundaram	5,000	Secretaryship
24	2004	Rev. Fr. K.C. George Golden Jubilee Endowment Fund	Well Wishers	5,000	III Corporate
25	2015	Comkreaters	2012-2015 B.Com (G) Batch	5,000	Secretaryship
26	2001	Mr. VE Thommey & Mrs. Elizabeth Thommey Scholarship	Diamond wedding Anniversary	4,000	I B.Com 'B'
1999		Late Mr. Varkey Thycheril Scholarship	Fr. George Thycheril		II Computer Application
27	1999	Late Mr. ML. Varghese Scholarship	Mrs. Annal Varghes - Wife	4,000	II Computer
2001		Mrs. Jessie James Scholarship	Ms. Jessie James		Application
28	2004	Rev. Fr. K.C. George Golden Jubilee Endowment Fund	Well Wishers	5,000	III Computer Application

29	1998 1999	Late Mr. John Fernandez Scholarship Chevallier C.J.Varkey Scholarship	Adv. C. Venugopal Mr. V.J. Mathew Fr. K.C.George Mr. K.V.Jaisingh Mrs. Annai Varghes - Daughter	4,000	I Computer Science
30	2000 1998	Ms. Sini Thomas Scholarship Late Mr. Paphel Parambhi Scholarship	Ms. Sini Thomas	4,000	II Computer Science
31	2004	Rev. Fr. K.C. George Golden Jubilee Endowment Fund	Well Wishers	5,000	III Computer Science
32	1998 2003	Late Mr. Chellapill and Adv. Mrs. Anaiammal Scholarship late Mr. Thomas	C. Venugopal - Son Mrs Kochutherasiam - wife	5,000	I Electronic Science
33	1998 2003	Late Prof.M.P Sebastian Scholarship Sasamma Joseph Elamathyl Scholarship	John Sebastian Mr. Joseph	5,000	II Electronic Science
34	2004	Rev. Fr. K.C. George Golden Jubilee Endowment Fund	Well Wishers	5,000	III Electronic Science
35	1998	Late Mrs Regina Sathyabalan Scholarship	Injodey Family	5,000	I Mathematics
36	2000 1998	Mr. Bobby Varghese Scholarship Late Wing Commander Mathew Scholarship	Mr. Bobby Varghese Mr. Zubin Mathew - Son	4,000	II Mathematics
37	2004	Rev. Fr. K.C. George Golden Jubilee Endowment Fund	Well Wishers	5,000	III Mathematics

38	2000	Mr. Harold Wilson scholarship	Mr. Harold Wilson	4,000	I Visual
2001	Mr. Lalichans Fonsamma	Fr. K.C. George S.J.	Communication		
39	2000	Late Mr. P. C. Eapen Peedikayil & Mrs. Mariamma Eapen	Mr. Jeetan James	5,000	II Visual
		Scholarship. Late. Mrs. Sara Sebastian Scholarship	Eapen /Grand Son		Communication
40	2004	Rev. Fr K.C. George Golden Jubilee Endowment Fund	Well Wishers	5,000	III Visual
41	2003	G. Somasundaram	G. Somasundaram	5,000	Communication
42	2004	Rev. Fr K.C. George Golden Jubilee Endowment Fund	Well Wishers	5,000	M.Sc Computer Science
			Mr. James Chelladurai		II Computer Science MSc
43	2004	Mr. James Chelladurai Scholarship. Mr. D.Jeyaraj	Fr. K.C. George	5,000	Year MSW
44	MSW	Loyola students contribution (batch1974-1976)	MSW Loyola Students 1974-1976 batch contribution	5,000	II Year MSW (HRM)
45	MSW	Loyola students contribution (batch1974-1976)	MSW Loyola Students 1974-1976 batch contribution	5,000	II Year MSW (CD)
46	2004	Loyola students contribution (batch1974-1976)	MSW Loyola Students 1974-1976 batch contribution	5,000	III Year MSW
			Mrs. D. Jemila		(Medical & Psychiatry)
47	2016	Jemila Marshal Scholarship	Marshal	5,000	I year B.A Tamil
48	2019	Late Mr. Kanagaraj Scholarship	Dr. K. Mohandoss	5,000	Mar Gregorian

List of Endowment Scholarships - Shift II

Sl. No.	Year	Name of the Endowment	Sponsor	Amount	Highest Marks in University Examination Recipients
1	2013	Dr. P. Prakasam Endowment	Dr. P. Prakasam	5000	Mar Gregorian Award
2	2004	Rev. Fr. K.C. George - Golden Jubilee Endowment Fund	Well Wishers	5000	Best out going Students (Arts)
3	2004	Rev. Fr. K.C. George - Golden Jubilee Endowment Fund	Well Wishers	5000	Best out going Students (Arts)
4	2004	Rev. Fr. K.C. George - Golden Jubilee Endowment Fund	Well Wishers	5000	Catechism
5	2015	JMJ Engineering	Dr. S. Shalini Maher	5000	I Year Tamil
6	2015	JMJ Engineering	Dr. S. Shalini Maher	5000	II Year Tamil
7	2013	Late Mr. D. Kumar (ADSP)	Mrs. K. Subhashini	5000	I Year English
8	2013	Late Mr. D. Kumar (ADSP)	Mrs. K. Subhashini	5000	II Year English

Sl. No.	Year	Name of the Endowment	Sponsor	Amount	Highest Marks in University Examination Receipts
9	2013	Dr. P. Prakasam	Dr. P. Prakasam	5000	II Year B.Com
10	2013	JMJ Engineering	Dr. S. Shalini Maher	5000	I Year Corporate Secretaryship
11	2013	JMJ Engineering	Dr. S. Shalini Maher	5000	II Year Corporate Secretaryship
12	2013	JMJ Engineering	Dr. S. Shalini Maher	5000	III Year Corporate Secretaryship
13	2015	Mrs. Sylvia Mercy	Mrs. Sylvia Mercy	5000	II YR BCA
14	2015	Mrs. Sylvia Mercy	Mrs. Sylvia Mercy	5000	III YR BCA
15	2013	Sravanshelter	R. Senthil Kumar	2500	I BCOM
		JMJ Engineering	Dr. S. Shalini Maher	2500	
16	2016	Mr. N. Bhaskaran & Mrs. Juliet Bhaskaran	Ms. Sheela Jeyaraj	500	II BBA
17	2017	Dr. M.S. Jayaraj	Dr. Paul Prathap Jeyaraj	5000	I BBA
18	2019	Late Mr. Kanagaraj Scholarshi	Dr. K. Mohandoss	5000	Mar Gregorian

**List of Events and Holidays for the
Academic Year 2022-2023**

10 July	Sun	Bakrid
1 Aug	Mon	Dept. Activity Commerce (Shift I)
9 Aug	Tue	Muharam
15 Aug	Mon	Independence Day
18 Aug	Thu	Computer Applications (Shift I)
19 Aug	Fri	Krishna Jayanthi
29 Aug	Mon	Onam Celebration Begins
31 Aug	Wed	Vinayagar Chathurthi
6 Sep	Tue	Orientation Day for PG Students
8 Sep	Thu	Onam Holiday
13 Sep	Tue	Dept. Activity Mathematics(Shift I)
14 Sep	Wed	Dept. Activity Department of OSL Dept. Activity English(Shift I)
15 Sep	Thu	Dept. Activity Department of OSL
16 Sep	Fri	Dept. Activity Business Adminstration(Shift II) Dept. ActivityTamil (Shift I)

23 Sep	Fri	Dept. Activity Electronic Science (Shift I)
27 Sep	Tue	Dept. Activity English (Shift I)
10 Oct	Mon	Dept. Activity MSW (Shift I)
18 Oct	Tue	Dept. Activity Tamil (Shift II)
20 Oct	Thu	PTA Meeting for I Year
21 Oct	Fri	PTA Meeting for II & III Year
24 Oct	Mon	Deepavali
28 Oct	Fri	Dept. Activity Commerce (C.A.) (Shift II)
1 Dec	Thu	Dept. Activity MSW (Shift-I)
10 Dec	Sat	Dept. Activity MSW (Shift-I)
25 Dec	Sun	Christmas
01 Jan	Sun	New Year 2023
15 Jan	Sun	Pongal
16 Jan	Mon	Thiruvalluvar Day
17 Jan	Tue	Uzhavar Thirunal
26 Jan	Thu	Republic Day
02 Feb	Thu	Dept. Activity Corporate Secretaryship (Shift I)
05 Feb	Sun	Thaiposam

03 Feb	Fri	Dept. Activity Business Administration (Shift-II)
11 Feb	Sat	Dept. Activity Visual Communication (Shift I)
12 Feb	Sun	Dept. Activity Visual Communication (Shift I)
16 Feb	Thu	Dept. Activity Business Administration (Shift-I)
17 Feb	Fri	Dept. Activity Business Administration (Shift-I)
24 Feb	Fri	Dept. Activity Commerce Accounting and Finance (Shift I) Dept. Activity Commerce(C.A) (Shift II)
3 Mar	Fri	Dept. Activity Computer Science (Shift-I)
21 Mar	Tue	Dept. Activity MSW
22 Mar	Wed	Telugu New Year
30 Mar	Thu	PTA Meeting for I Year
31 Mar	Fri	PTA Meeting for II & IIIYear
07 Apr	Fri	Good Friday
14 Apr	Fri	Tamil New Year, Mahavir Jayanthi, Dr. Ambedkar Birthday
22 Apr	Sat	Ramzan
1 May	Mon	May Day

CALENDAR

Academic Year 2022 - 2023

Odd Semester commences from

11th July, 2022

Odd Semester Examinations

November, 2022

Even Semester Commences from

December, 2023

Even Semester Examinations

April 2023

JUNE / JULY 2022

27 *MON*

28 *TUE*

29 *WED*

30 *THU*

1 *FRI*

2 *SAT*

3 *SUN*

Sometimes the questions are complicated and the answers are simple-Dr.seuee

JULY 2022

4 *MON Staff Orientation Program*

5 *TUE*

6 *WED*

7 *THU*

8 *FRI*

9 *SAT*

10 *SUN Bakrid - Holiday*

*Courage doesn't always roar. Sometimes it's the quiet voice at the end of the day saying, "I'll try again tomorrow." **MaryAnne Radmacher***

JULY 2022

11 MON *College Re-opens for II & III*
1 Years I
World Population Day

12 TUE² II

13 WED³ III

14 THU^A IV

15 FRI *Mar Ivanios day - Holiday*

16 SAT

17 SUN

Getting knocked down in life is a given. Getting up and moving forward is a choice. - Zig Zaglar

JULY 2022

18 MON V
5

19 TUE VI
6

20 WED I
7

21 THU II
8

22 FRI III
9

23 SAT

24 SUN

*If your actions inspire others to dream more, learn more, do more and become more, you are a leader
- John Quincy Adams*

JULY 2022

25 *MON* *IV*
10

26 *TUE* *V*
11

27 *WED* *VI*
12

28 *THU* *I*
13

29 *FRI* *II*
14

30 *SAT*

31 *SUN*

You have to dream before your dreams can come true, -A.P.J. Abdul Kalam

AUGUST 2022

1	<i>MON</i> 15	<i>III</i>
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2	<i>TUE</i> 16	<i>IV</i>
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3	<i>WED</i> 17	<i>V</i>
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4	<i>THU</i> 18	<i>Orientation for the 1st Years VI</i>
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5	<i>FRI</i> 19	<i>I</i>
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6	<i>SAT</i>	
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7	<i>SUN</i>	
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*Every one has been made for some particular work, and the desire for that work has been put in every heart-**Rumi***

AUGUST 2022

8 *MON* *II*
20

9 *TUE* *Muharram - Holiday*

10 *WED* *III*
21

11 *THU* *IV*
22

12 *FRI* *Election for the Office bearers V*
23 *International Youth Day*

13 *SAT*

14 *SUN*

You must be the change you wish to see in the world

-MahatmaGandhi.

AUGUST 2022

15 MON *Independence Day*

16 TUE VI
24

17 WED I
25

18 THU II
26

19 FRI *Krishna Jayanthi - Holiday*
World Humanitarian day
Photography day

20 SAT

21 SUN

*Success consists of going from failure to failure
without loss of enthusiasm. **Winston Churchill***

AUGUST 2022

22 *MON* *I Internals Begins* *III*
27

23 *TUE* *National Fortnight on* *IV*
28 *eye Donation (23rd Aug to*
6th Sep)

24 *WED* *V*
29

25 *THU* *VI*
30

26 *FRI* *I*
31

27 *SAT*

28 *SUN*

The only true wisdom is in knowing you know nothing
- Socrates

AUGUST / SEPTEMBER 2022

29 *MON* *National Sports Day* *II*
 32 *Sports Day*

30 *TUE* *Onam Celebration* *III*
 33

31 *WED* *Vinayagar Chathurthi -*
Holiday

1 *THU* *IV*
 34

2 *FRI* *Anti Leprosy Day* *V*
 35

3 *SAT*

4 *SUN*

*Miracles happen everyday, change your perception
 of what a miracle is and you 'll see them all around
 you. -JonBonJovi*

SEPTEMBER 2022

5	<i>MON</i>	<i>Teachers' Day</i>	<i>VI</i>
		36	

6	<i>TUE</i>	<i>PG Orientation</i>	<i>I</i>
		37	

7	<i>WED</i>	<i>Silver Jubilee Celebrations</i>	
		38	<i>Establishment of MGC II</i>

8	<i>THU</i>	<i>ONAM Holiday</i>	
		<i>International Literacy Day</i>	

9	<i>FRI</i>		<i>III</i>
		39	

10	<i>SAT</i>		
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11	<i>SUN</i>		
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*Life isn't about finding yourself. Life is about creating yourself.- **GeorgeBernardShaw***

SEPTEMBER 2022

12 MON *Mentor Mentee Session I IV*
40

13 TUE V
41

14 WED VI
42

15 THU I
43

16 FRI *World Ozone Day* II
44 *International Day for
Preservation*

17 SAT

18 SUN

Keep your face to the sunshine and you cannot see a shadow. -Helen Keller

SEPTEMBER 2022

19	<i>MON</i>	<i>Commemoration day of Rev.Fr.K.C George SJ</i>	<i>III</i>
	45		

20	<i>TUE</i>		<i>IV</i>
	46		

21	<i>WED</i>	<i>Alzhemier's Day Day for Peace & Non-Violence (UN)</i>	<i>V</i>
	47		

22	<i>THU</i>	<i>Rose Day (Welfare of Cancer Patients)</i>	<i>VI</i>
	48		

23	<i>FRI</i>	<i>World Deaf day</i>	<i>I</i>
	49		

24	<i>SAT</i>		
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25	<i>SUN</i>		
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*Insight is the first condition of art. - George
HenryLewes*

SEPTEMBER 2022

26	MON	<i>II Internals Begins</i>	<i>II</i>
		50	

27	TUE	<i>World Tourism Day</i>	<i>III</i>
		51	

28	WED		<i>IV</i>
		52	

29	THU		<i>V</i>
		53	

30	FRI		<i>VI</i>
		54	

1	SAT	<i>National Voluntary Blood Donation</i>	
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2	SUN	<i>Gandhi Jayanthi - Holiday</i>	
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Success is not final, failure is not fatal it is the courage to continue that counts.
-Winston Churchill

OCTOBER 2022

3 *MON* *I*
55

4 *TUE* *Ayutha Poojai - Holiday*
World Animal Welfare day

5 *WED* *Vijayadasami - Holiday*

6 *THU* *II*
55

7 *FRI* *III*
57

8 *SAT* *Indian Airforce Day*

9 *SUN* *Milad-un-Nabi - Holiday*

Most folks are as happy as they make up their minds to be. —Abraham Lincoln.

OCTOBER 2022

10 MON MGC Founder' Day IV
58

11 TUE V
59

12 WED VI
60

13 THU I
61

14 FRI Mentor Mentee II
62 Session II

15 SAT World Students Day

16 SUN

*You be come what you think about all day long.
-Ralph Waldo Emerson*

OCTOBER 2022

17	MON		III
		63	
18	TUE		IV
		64	
19	WED		V
		65	
20	THU	PTA Meeting for I Year	VI
		66	
21	FRI	PTA Meeting for II & III Year I	
		67	
22	SAT		
23	SUN		

*Leadership is about making others better as a rest of your presence and making sure that impact lasts in your absence. - **Sheryl Sandberg***

OCTOBER 2022

24 *MON* *Deepavali - Holiday*

25 *TUE* *Holiday*

26 *WED* *II*
68

27 *THU* *Model Exam Begins* *III*
69

28 *FRI* *IV*
70

29 *SAT*

30 *SUN*

*Turn your face to the sun and the shadows fall behind
you. –MaoriProverb*

OCTOBER / NOVEMBER 2022

31	MON	Indira Gandhi Death	V
	71	Anniversary (Anti Terrorism Day)	

1	TUE		VI
	72		

2	WED		I
	73		

3	THU		II
	74		

4	FRI		III
	75		

5	SAT		
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6	SUN		
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You never know how strong you are until being strong is the only choice you have. -Bobmarley

NOVEMBER 2022

7	<i>MON</i>	<i>National Cancer</i>	<i>IV</i>
	76	<i>Awareness Day</i>	

8	<i>TUE</i>		<i>V</i>
	77		

9	<i>WED</i>		<i>VI</i>
	78		

10	<i>THU</i>		<i>I</i>
	79		

11	<i>FRI</i>		<i>II</i>
	80		

12	<i>SAT</i>		
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13	<i>SUN</i>		
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*A goal without a plan is just a wish - **Antoine daSaint***

NOVEMBER 2022

14 *MON* *III*
81

15 *TUE* *IV*
82

16 *WED* *V*
83

17 *THU* *VI*
84

18 *FRI* *I*
85

19 *SAT*

20 *SUN*

*One small crack does not mean that you are broken,
it means that you were put to test and you didn't fall
apart. —Linda Poindexter*

NOVEMBER 2022

21 *MON* *World Television Day* *II*
86

22 *TUE* *III*
87

23 *WED* *IV*
88

24 *THU* *V*
89

25 *FRI* *VI*
90

26 *SAT*

27 *SUN*

*A river cuts through a rock not because of it's power
but it's persistence.—Jim Watkins*

104

NOVEMBER / DECEMBER 2022

28 *MON*

29 *TUE*

30 *WED*

1 *THU* *World AIDS Day*

2 *FRI* *National Pollution Control*

3 *SAT*

4 *SUN* *Indian Navy day*

Storms make trees take deeper roots. - DollyParton

DECEMBER 2022

5 MON

6 TUE

7 WED *Indian Army Force Flag Day*

8 THU

9 FRI

10 SAT *Human Rights Day*

11 SUN

Knowledge is knowing a tomato is a fruit. Wisdom is not putting it into a fruit salad.—MilesKingston

106

DECEMBER 2022

12 MON

13 TUE

14 WED *World Energy Conservation
Day*

15 THU

16 FRI

17 SAT

18 SUN

*Life shrinks or expands in proportion to one's
courage.- **Anais Nin***

DECEMBER 2022

19 MON *Christmas Celebrations
Begins*

20 TUE

21 WED

22 THU *National Mathematics*

23 FRI *Kisan Divas (Farmer's Day)*

24 SAT *National Consumers day*

25 SUN *Christmas - Holiday*

*We can complain because rose bushes have
thorns, or rejoice because thorn bushes have roses.-
Abraham Lincoln*

DECEMBER 2022

26 *MON*

27 *TUE*

28 *WED*

29 *THU*

30 *FRI*

31 *SAT*

1 *SUN*

When everything seems like an uphill struggle, just think of the view from the top.—Anonymous

JANUARY 2023

9	MON		V
		5	
10	TUE	Road Safety Week (10-16)VI	
		6	World Hindi Day
11	WED		I
		7	
12	THU	World Youth Day	II
		8	
13	FRI	Pongal Celebrations	III
		9	
14	SAT	Bhogi Pongal - Holidays	
15	SUN	Pongal, Army Day	

*Many of the things that seem impossible now will become realities tomorrow.- **Walt Disney***

JANUARY 2023

16 MON *Thiruvalluvar Day*

17 TUE *Uzhavar Thirunal*

18 WED *IV*
10

19 THU *V*
11

20 FRI *VI*
12

21 SAT *Culturals I*
13

22 SUN

*When it rains, look for Rainbows. When it's dark,
look for Stars. - Anonymous*

JANUARY 2023

23 *MON* *II*
14

24 *TUE* *III*
15

25 *WED* *IV*
16

26 *THU* *Republic Day*

27 *FRI* *V*
17

28 *SAT* *VI*
18

29 *SUN* *World Leprosy Eradication*
day

*The tallest oak in the forest was once just a little nut
that held it's ground. –Unknown*

JANUARY / FEBRUARY 2023

30 MON *Martyr's Day* I
19

31 TUE II
20

1 WED III
21

2 THU IV
22

3 FRI V
23

4 SAT *World Cancer Day* VI
24

5 SUN *Thai Poosam - Holiday*

If there's a book that you want to read, but it hasn't been written yet, then you must write it. - ToniMorrison

FEBRUARY 2023

6	MON	<i>I Internal Begins</i>	I
	25		
<hr/>			
7	TUE		II
	26		
<hr/>			
8	WED		III
	27		
<hr/>			
9	THU		IV
	28		
<hr/>			
10	FRI		V
	29		
<hr/>			
11	SAT		
	30		
<hr/>			
12	SUN	<i>National Productivity Day</i>	

*I have not failed. I've just found 10,000 ways that won't work. - **Thomas Alva Edison***

FEBRUARY 2023

13 MON World Radio Day VI
30

14 TUE Pulwama Day I
31

15 WED II
32

16 THU III
33

17 FRI IV
34

18 SAT V
35

19 SUN

When everything seems to be going against you, remember that the air plane takes off against the wind, not with it. —Henry Ford

FEBRUARY 2023

20	MON		VI
		36	

21	TUE	<i>International Mother</i>	I
		37 <i>Language Day</i>	

22	WED		II
		38	

23	THU		III
		39	

24	FRI		IV
		40	

25	SAT	<i>Sports Day</i>	V
		41	

26	SUN		
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If you're not making mistakes, then you're not doing anything –John Wooden.

FEBRUARY/MARCH 2023

27 *MON* *Mentor Mentee Session I VI*
42

28 *TUE* *National Science Day I*
43

1 *WED* *II*
44

2 *THU* *III*
45

3 *FRI* *National Defence Day IV*
46

4 *SAT* *College Day V*
47 *National Security Day*

5 *SUN*

We cannot become what we need to be by remaining what we are. - MaxDe Pree

MARCH 2023

6	MON		VI
		48	

7	TUE		I
		49	

8	WED	<i>International Women's DayII</i>	
		50	

9	THU	<i>II Internals Begins</i>	III
		51	

10	FRI		IV
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11	SAT		
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12	SUN		
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Every saint has a past. Every sinner has a future.-
Warren Buffet.

MARCH 2023

13 MON V
53

14 TUE VI
54

15 WED *World Consumer Rights Day I*
55 *World Disabled Day*
No Smoking Day

16 THU II
56

17 FRI III
57

18 SAT IV
58

19 SUN

You were given this life because you are strong enough to live it. -Anonymous

MARCH 2023

20 MON National Anti Terrorism Day V
59

21 TUE World Forestry Day II
60 International Day for Racial
Discrimination
World Poetry day

22 WED Telugu New Year - Holiday
World Day for Water

23 THU I
61

24 FRI World Tuberculosis Day II
62

25 SAT III
63

26 SUN

A smooth sea never made a skilled sailor
-OldEnglish Proverb

MARCH / APRIL 2023

27	MON	Menor Mentee	IV
	65	Session II, World Theatre Day	

28	TUE		V
	66		

29	WED		VI
	67		

30	THU	PTA Meeting for I Year	II
	68		

31	FRI	PTA Meeting for II & III Year	II
	69		

1	SAT		I
	70		

2	SUN	World Autism Awareness Day	
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*A diamond is a chunk of coal that did well under pressure- **Henry Kissinger***

APRIL 2023

3	<i>MON</i>		<i>II</i>
	71		

4	<i>TUE</i>		<i>III</i>
	72		

5	<i>WED</i>		<i>IV</i>
	73		

6	<i>THU</i>		<i>V</i>
	74		

7	<i>FRI</i>	<i>Good Friday</i>	
	71	<i>World Health Day</i>	

8	<i>SAT</i>		
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9	<i>SUN</i>		
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*At any given moment you have the power to say: "This is not how the story is going to end."—**ChristineMasonMiller***

APRIL 2023

10 MON VI
75

11 TUE National Safe I
76 Motherhood Day

12 WED Model Exam Begins II
77

13 THU III
78

14 FRI Tamil New Year - Holiday

15 SAT IV
79

16 SUN

*Quiet people have the loudest minds.-
StephenKing*

APRIL 2023

17	MON		V
		80	

18	TUE	World Heritage Day	VI
		81	

19	WED		I
		82	

20	THU		II
		83	

21	FRI		III
		84	

22	SAT	Ramzan - Holiday, Earth Day	
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23	SUN	World Book and Copyright Day	
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You can never cross the clean unless you have the courage to lose sight of the shore. - Christopher Columbus

APRIL 2023

24 *MON* *IV*
85

25 *TUE* *V*
86

26 *WED* *Intellectual Property day* *VI*
87

27 *THU* *I*
88

28 *FRI* *II*
89

29 *SAT* *International Dance Day* *III*
90 *Competitions*

30 *SUN*

It always seems impossible until it's done .-
Nelsonmandela

APRIL / MAY 2023

1 MON *International Labour Day*

2 TUE *Mother's Day* I

3 WED *Press Freedom day* II

4 THU

5 FRI

6 SAT

7 SUN *World Athletics Day*

Doubt kills more dreams than Failure ever will. **KarimSeddiki**

MAY 2023

8 MON *World Red Cross Day*

9 TUE

10 WED

11 THU *National Technology day*

12 FRI

13 SAT

14 SUN

*When everything seems like an uphill struggle,
just think of the view from the top.—Anonymous*

MAY 2023

15 MON

16 TUE

17 WED *World Telecommunication
Day*

18 THU *Internationa Museum Day*

19 FRI

20 SAT

21 SUN

Broken crayons still colour—Anonymous

MAY 2023

22 *MON*

23 *TUE*

24 *WED* *Commonwealth Day*

25 *THU*

26 *FRI*

27 *SAT*

28 *SUN*

Broken crayons still colour – Anonymous

130

MAY / JUNE 2023

29 *MON*

30 *TUE*

31 *WED* *Anti Tobacco Day*

1 *THU*

2 *FRI*

3 *SAT*

4 *SUN*

*You can never cross the ocean unless you have
the courage to lose sight of the shore. -
Christopher Columbus*

NO. OF TEACHING DAYS**ODD SEMESTER**

MONTH	TOTAL NO OF DAYS
JULY	14
AUGUST	20
SEPTEMBER	19
OCTOBER	19
NOVEMBER	20
TOTAL	90

EVEN SEMESTER

MONTH	TOTAL NO OF DAYS
JANUARY	20
FEBRUARY	23
MARCH	26
APRIL	21
TOTAL	90

132

MEMO

MEMO

134

MEMO

MEMO

136

MEMO

MEMO

138

MEMO

MEMO

140

MEMO

MEMO

141

TIME TABLE - ODD SEMESTER

NAME : COURSE :

DAY	I	II	III	Tea Break		IV	V
I							
II							
III							
IV							
V							
VI							

TIME TABLE - EVEN SEMESTER

NAME : COURSE

DAY	I	II	III	IV	V
I					
II					
III					
IV					
V					
VI					
<i>Tea Break</i>					

**His Grace Archbishop Most. Rev.
Dr. Benedict Mar Gregorios**

Archbishop Most. Rev. Dr. Benedict Mar Gregorios was the Second Metropolitan Archbishop of the Syro-Malankara Catholic Church .He was born on 1st February 1916 at Kalloppara, Kerala. He assumed the name Benedict, which means blessed, on 15th August 1935 and took his temporary religious vows (profession) before Archbishop Mar Ivanios. He was appointed the first Principal of Mar Ivanios College. In 1952, he was elected as Bishop. He was ordained a Remban in the Archbishop's House Chapel on 27th December 1952 and made Auxiliary Bishop of the Archeparchy of Trivandrum after the name Mar Gregorios. He became the Archbishop in January 1955. He received pallium on 14th May 1959. He dedicated his priestly life to the service for the human society through his ministry. As Gregorians, it is our sole responsibility to fulfill the mission and vision of **His Grace Archbishop Benedict Mar Gregorios.**