



MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

Block No.8, College Road, Mogappair West, Chennai-37
Affiliated To The University of Madras & Approved by The Govt. of
Tamil Nadu

DEPARTMENT OF CORPORATE SECRETARYSHIP SHIFT -II COSTA 2021-2022 NEWS LETTER



About MGC

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE is a model Christian minority educational institution established in the city of Chennai with an eight-acre campus named after Most Rev. BENEDICT MAR GREGORIOS, LATE ARCH BISHOP of Thiruvananthapuram Arch Diocese managed by the Malankara Syrian Catholic Management (MSCM). This management has rendered a remarkable service in the field of Medicine, Engineering, School and Collegiate Education all over India since 1930. MGC was founded in year 1994, while Rt. Rev. Dr. Joshua Mar Ignathios, Bishop, Diocese of Mavelikara was the first Director of the college. The college is affiliated to the UNIVERSITY OF MADRAS and approved by the Government of Tamilnadu, since 1997. The College is an ISO 9001:2015 certified Institution. The college offers 13 degree programs and 3 post-graduate programs, functioning in two shifts, Shift-I & Shift-II. Shift-I offers under graduation courses in Computer Application, Computer Science, Electronics and Communication Science, Mathematics, Visual Communication, Business Administration, Commerce (Accounting & Finance), Commerce (Corporate Secretaryship), Commerce (General), English and Tamil Literature, tourism and travel management and Post Graduate Courses in Computer Science, Social Work and Commerce (General). Shift-II offers Under Graduation Courses in Computer Application, Computer Science, Business Administration, Commerce (Computer Application) and Commerce (Corporate Secretaryship), Commerce (General).

MISSION

The College stands for academic excellence, development of skill and building of character based on the love of God and service to mankind as revealed by Jesus Christ, so as to send out intellectually trained, morally upright, socially committed and spiritually inspired men and women of India, to raise them as leaders of quality in all walks of life and to serve their fellow men in justice, truth and love. Our Mission MOTTO **Let Your Light Shine.**

VISION

The College envisions facilitating transformation of students into good human beings, competent professionals, responsible and worthy citizens focusing on assimilation, dissemination of knowledge through holistic education in a Catholic Christian atmosphere.

About the Department

The Corporate secretaryship department was inceptioned in 2009 with 25 students and a faculty. In 2017-2020 Batch the strength was increased to 70. It has now blossomed as one of the distinguished departments with 225 students and 3 faculty members. It remains at the top in terms of reputation, quality of education and extracurricular activities.

MISSION

To provide high standard of education
To develop professional skills of students
which are of immense value.

VISION

The main focus of the course is to train the students in corporate governance, with excellence in secretarial practices and company laws. The program imparts Corporate Secretarial Skills and prepares students for job responsibilities such as corporate management, investment management and legal management.

Scope of the Program

Higher Education

- ❖ Master of M.com
- ❖ Master of Business administration
- ❖ Company Secretary
- ❖ Chartered Accountant
- ❖ Cost and Work Accountant

Job Areas

- ❖ Accounting & Finance
- ❖ Marketing
- ❖ Tax Consultancies
- ❖ Foreign Trade
- ❖ Budget Planning
- ❖ Investment Banking
- ❖ Business Consultancies

PAPER PRESENTATION



Our department in collaboration with the department of commerce has conducted an Inter departmental Paper Presentation Competition on various topics on 11th march 2022 from 2.00 pm to 6.00 pm. 34 teams (two per team) registered and actively participated. The competition successfully completed by distributing certificates and 8 teams were awarded with cash prize.


ADD ON COURSE



Our department conducted Add on Course, on the topic "Share Market & Business Finance" from 26th July to 7th August 2021. Nearly 25 students enrolled & participated. Certificates were distributed to the students who successfully completed the course.

SKILL DEVELOPMENT PROGRAM



 MAR GREGORIOS COLLEGE OF ARTS & SCIENCE (Block No. 8, College Road, Ngeppur West, Chennai - 600037)		
SILVER JUBILEE YEAR 2021-2022		
Department of Corporate Secretaryship, Shift II Organizes a FIVE DAY SKILL DEVELOPMENT PROGRAMME		
Dates	Resource Person	Topics
Dec. 1 st	Ms. Ruth Felicita F. M.com, M.Phil, Ph.D Research Scholar	Sustainable Living, the need of the hour
Dec. 2 nd	Ms. Sujee Anandh, Proprietor, Srin Academy	Basics of Tally
Dec. 3 rd	Ms. Sujee Anandh, Proprietor, Srin Academy	Craft works & Art
Dec. 4 th	Ms. Rebecca Christeada, Fashion Designer	Fashion Designing
Dec. 6 th	Mr. Arjun, Project Coordinator, Production Editor, Straive DLF IT Park, Chennai	Competitive exams and job opportunities
Venue K.C.G.S.J Memorial Hall		Timing 4:00 pm - 5:00 pm
Dr. S. SHALINI DEVER Head of the Department Prof. K. SUBASHINI Vice Principal Shift II Dr. M. SUBRAJAN Principal Rev. Fr. PHILIP PULPRA Secretary		
LOVE IS MY LIGHT		

We conducted SDP from 1st December to 6th December 2021 for 5 days on the following topics:

- ❖ DAY-1 Sustainable Living – Ms. Ruth Felicita M.com, M.Phil, Ph.D Research Scholar.
- ❖ DAY-2 Basics of Tally -Ms. Sujee Anandh, Proprietor, Srin Academy
- ❖ DAY-3 Fashion Designing – Ms. Ruth Felicita M.com, M.Phil, Ph.D Research Scholar.
- ❖ DAY-4 Art & Craft Work – Ms. Sujee Anandh, Proprietor, Srin Academy
- ❖ DAY-5 Career Opportunities – Mr. Arjun Project Coordinator, Production Editor Straive DLF IT Park

MOU



An MOU was signed with Arun Academy. In collaboration with Arun Academy Seminar, Conference and Webinars will be organized.

GUEST LECTURE & LIST OF EMINENT RESOURCE PERSONS

S.NO	DATE OF ACTIVITY	NAME OF THE SUBJECT	TOPIC	RESOURCE PERSON
1	03/09/2021	GST	Goods & Service Tax	Dr. S. Vimala Devi, Director & Assistant Professor, Dept of Commerce, SSS Jain College.
2	06/09/2021	EDP	How to become an innovative Entrepreneur?	Prof. J. Shankari, Asst. Professor, Dept of Commerce, AM Jain College.
3	22/09/2021	Income Tax	Laws of Income Tax	Prof. Jagadeeswaran B, Asst. Professor, Dept of Corporate Secretaryship, Thiruthangal Nadar College.
4	23/09/2021	Management Accounting	Managerial Accounting in Decision Making	Prof. Jagadeeswaran B, Asst. Professor, Dept of Corporate Secretaryship, Thiruthangal Nadar College .
5	7/09/2021	Commercial Law	Sale of Goods Act	Dr. S. Selvarani, Head & Associate Professor, Idhaya College, Sivagangai.
6	11/09/2021	Corporate Accounting	Overview of Corporate Accounting	Dr. S. Selvarani, Head & Associate Professor, Idhaya College, Sivagangai.
7	12/09/2021	Law	Theories of Law	Dr. S. Remigius Mary, Asst. Professor, Dept of Commerce, Loyola College.
8	20/09/2021	Financial Accounting	Single Entry System	Dr. M. Bamarukmani, Head, Dept of Commerce, JNN Arts & Science College.
9	09/01/2022	Business Statistics	Business Statistics	Prof. Arun Kumar, Head, Dept of Commerce, Don Bosco Arts & Science College.

