

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

(Affiliated to the University of Madras)

A Malankara Syrian Catholic Institution

Since 1994

ISO 9001-2008 Certified

Shift I & Shift II



CALENDAR

2017 - 2018

Founder

Late Arch Bishop

Most Rev. Benedict Mar Gregorios

Co - Founder

Most Rev. Dr. Joshua Mar Ignathios
Bishop, Mavelikara Diocese

Patron

His Beatitude Moran
Mar Baselios Cardinal
Cleemis Catholicos,
The Major Archbishop
Malankara Syrian Catholic Church

Manager

His Excellency
Most. Rev. Dr. Thomas Mar
Anthonios, Bishop, St. Ephrem
Exarchate, Pune.

Vicar General & Correspondent

Rev. Msgr. Varghese Mattamana,
MSC Educational Trust

Local Manager & Secretary

Rev. Fr. Sabu M. George

Principal

Dr. K. Mohandoss

Succession - List of Principals

Dr. J.C. Kuriakose - 1994 - 1995

Rev. Dr. K.C. George - 1995 - 2000

Prof. James Eapen - 2000 - 2001

Dr. V.J. Mathew - 2001 - 2008

Dr. R. Amirtham - 2008 - 2010

Dr. R. Venugopal - 2010 - 2011

Dr. P. Prakasam - 2011 - 2015

PERSONAL MEMORANDA

Name :

Reg. No. :

Class :

Blood Group :

Vehicle No.:

Driving License No.

Identification Mark

Mobile No.

E-mail I.D:.....

FATHER'S / GUARDIAN'S

Name :

Address :

.....

.....

Mobile No.....

BRIEF HISTORY

Mar Gregorios College is a model educational institution named after Benedict Mar Gregorios, late Arch Bishop of Trivandrum Arch diocese and managed by the Malankara Syrian Catholic Trust of the Arch Diocese of Trivandrum, which has been rendering a remarkable service in the field of higher education for over five decades. The college aims at offering job-oriented university education with a strong basic practical training in a Christian atmosphere to deserving students, especially those belonging to the Catholic Christian community. Although this college is meant primarily for Catholics, it does admit other students also irrespective of caste, creed or religion.

It was founded in 1994, with Rt. Rev. Dr. Joshua Mar Ignathios, Bishop, Diocese of Mavelikara, as the first Director of the College. In 1997, the College was affiliated to the University of Madras.

OUR MOTTO
"LET YOUR LIGHT SHINE"

OUR MISSION

The college stands for academic excellence, development of skill and character building based on the love of God and service to mankind as revealed by Jesus Christ, so as to send them out intellectually trained, morally upright, socially committed and spiritually inspired men and women of India, to raise them as leaders of quality in all walks of life and to serve their fellow men in justice, truth and love.

Address : Block No.8, Mogappair West,
Chennai - 600 037.

Office : 2653 0978

Principal : 2653 3140

Secretary : 2634 7795

E-mail : margregorioscollege@gmail.com

Home Page : <http://margregorioscollege.net>

PRAYER

Most gracious God, we gratefully acknowledge and thank you for all your blessing.

Help us O God, to apply our minds and hearts to concentrate on our studies and equip ourselves to carry out our responsibilities towards our bright future.

Help us O God, to understand the fact that the fear of God is the beginning of wisdom.

Encourage us O God, to uphold what is right and integrity in our motives, words and deeds.

We praise you God, for the pursuit of knowledge, for scholarship, for mentors and for the beauty of human thought.

Bless our college, teachers, parents, alumni, benefactors and friends.

In the name of thy Son, we ask this prayer, O God, our Father.

Amen

PRAYER FOR THE ALUMNI

O God, Our help in ages past,

We thank you for the faithful students who have passed out from amongst us to serve the community at large. We pray for your blessing upon them so that they may be strengthened to overcome temptations and be faithful and successful in all their doings. Enable them, O god, to be duty bound, helping fellowmen in distress, bringing joy to the parents, honor to the College and Glory to your Holy name. We ask this in the name of our Lord and Savior Jesus Christ.

Amen.

COLLEGE ANTHEM

MAR GREGORIOS in our hearts

1. Adobe of educational excellence
Imparting light of knowledge with
exuberance
Grant wisdom Lord, the
pre-eminence Fill with grace and
benevolence.

CHORUS

- Let it shine, let it shine
The glory of God let it shine
Let it shine, let it shine The reign
of Mar Gregorios shine.
2. Let your light shine our aim Lord
ignite spirit of victory to proclaim
Bless our mentors our true
inspirations Sculpt, carve young
minds to aspirations.
 3. Mar Gregorios in you I take pride
Light of knowledge in you is wide
Strengthen my spirits to take astride
Instill the values that I humbly
abide.

- Ann Hepzibah Niraja.S.

NATIONAL ANTHEM

Jana gana mana adhinayaka jaya hae
Bharata bhagya-vidhata
Punjab Sindhu Gujarata Maratha
Dravida Utkala Banga.
Vindhya Himachala, Yamuna Ganga
Uchala jaladhi taranga
Tava shubha name jage Tava shubha
asisha mage Gahae tava jaya gatha,
Jana gana mangala-dayaka jaya hae
Bharatha bhagya-vidhata
Jaya hae, jaya hae, jaya hae Jaya jaya
jaya jaya hae.

PLEDGE

"India is my country. All Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.

I shall give respect to my parents, teachers and all elders and treat everyone with courtesy.

To my country and to my people, I pledge my devotion. In their well-being and prosperity alone, lies my happiness."

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Yôrj ÖÖúU!

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COURSES OF STUDY**SHIFT - I (8.30 a.m. to 1.00 p.m.)****UG COURSES :**

- B.C.A Computer Application
- B.Sc. Computer Science
- B.Sc. Electronics &
Communication Science
- B.Sc. Mathematics
- B.Sc. Visual Communication
- B.A. English Literature
- B.A. Tamil
- B.B.A. Business Administration
- B.Com Corporate Secretaryship
- B.Com General
- B.Com Accounting & Finance*

PG COURSES

- M.Sc., Computer Science
- M.Com. General
- M.S.W. Social Work

SHIFT - II (1.30 p.m. to 5.30 p.m.)**UG COURSES**

- B.C.A. Computer Application
- B.Sc. Computer Science
- B.B.A. Business Administration
- B.Com Computer Applications*
- B.Com Corporate Secretaryship
- B.Com General

** Subject to approval by University of Madras*

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Payment of Fees

Odd Semester

(June 2017-Oct 2017)

on or before : 17 July 2017

Even semester

(Nov 2017-Mar 2018)

on or before : 10 December 2017

Office Timings : 8.15 a.m to

4.30p.m

Note:

A Fine of Rs. 100 will be collected as penalty for every 10 days after the last date mentioned in the fees payment schedule.

MANAGEMENT COMMITTEE

His Beatitude Moran Mar Baselios Cardinal
Cleemis Catholicos, Major Archbishop

- Chairman

His Excellency Dr. Thomas Mar Anthonios

- Vice Chairman

Rev. Msgr. Varghese Mattamana

- Vicar General

Rev. Fr. Sabu M. George - Secretary

Dr. K. Mohandoss - Principal

Dr. Hanifa Ghosh - University
Representative

Rev.Fr.Dr.M. Arockiya Samy Xavier. S.J

Principal, Loyola College - Member

Mr. P.A. Joy Kutty - Member

- Member

Mr. J. Jose - Member

Mr. V.T. Mathew - Member

GENERAL COMMITTEES**COLLEGE COMMITTEE**

His Excellency Dr. Thomas Mar Anthonios
- President

Rev. Msgr. Varghese Mattamana
- Vice President

Rev. Fr. Sabu M. George - Secretary

Dr. K. Mohandoss - Principal

Dr. Hanifa Ghosh - University
Representative
- Office
Superintendent

Mrs. S.V. Geethapriya - V. P (Shift I)

Mrs. A. Hency Juliet - V. P (Shift II)

Mr. T. Balachandar - Academic
Council Member

Mr. P.A. Joy Kutty - Member

Mr. J. Jose - Member

COLLEGE COUNCIL

Dr. K. Mohandoss

Dr. (Mrs) T. Prema

Dr. T. Christopher Nallarasu

Mrs. S. Ann Hepzibah Niraja

Mr. T. Balachandar

Mrs. S.V. Geethapriya

Mrs. V. Savithri

Mrs. A. Hency Juliet

Rev. Dr. P. John Peter

Mrs. K.Y. Indhumathy

Mrs. T.N. Rekha

Mrs. R. Selvi

Mr. Leonard Solomon

Mrs. S. Arockiya Princey

Mrs. K. Subhashini

Mrs. S. Prasanna

Dr. (Mrs) Shalini Maher

Mr. Jerome Robinson

Mr. S. Ranganathan

**INTERNAL QUALITY
ASSURANCE**

CELL (IQAC - NAAC)

Dr. K. Mohandoss - Principal

Mrs. S. Shantha - Co-ordinator

Vice Principal -Shift I

Vice Principal - Shift II

Dean of Academic Innovation

**RAGGING REDRESSAL
COMMITTEE**

Principal - Convener

Mrs. S.V Geethapriya - Overseas
Student Advisor

Mrs. A. Hency Juliet - Advisor

Dr. (Mrs) T. Prema

Dr. T. Christopher Nallarasu

Mrs. S. Ann Hepzibah Niraja

Mrs. V. Savithri

Dr. S. Srinivasan

Rev. Dr. P. John Peter

Mrs. K.Y. Indhumathy

Mr S. James Benedict Felix

Mrs. R. Selvi

Mr. Leonard Solomon

Mrs. Arockiya Princey

Mrs. K. Subhashini

Mrs. J. Shankari

Dr. Shalini Maher

Mr. S. Ransanathan

Mr. C. Devaraj - Male Teacher Rep

Mrs. V. Savithri - Female Staff Rep.

Ms. P. Lavanya Devi - Staff Rep.

Rev.Dr. P. John Peter - Student Advisor

Inspector of Police, Police Station,

Nolumbur.

Student Representative

GRIEVANCE REDRESSAL CELL

Principal

Rev. Dr. P. John Peter

Vice Principal - Shift I

Vice Principal - Shift II

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Academic Innovation Committee
(Ex-Officio Members for all the committees)

SECRETARY

Rev. Fr. Sabu M. Geroge

PRINCIPAL

Mr. K. Mohandoss M.Sc., M.Phil., Ph.D,

VICE PRINCIPALS

Mrs. S.V.Geethapriya

Mrs. A. Hency Juliet

Shift - I DEANS

ACADEMIC EXCELLENCE

Mrs. S. Ann Hepzibah Niraja

DISCIPLINE

Mr. V. Iyappan

SCIENCES

Mr. S. James Benedict Felix

HUMANITIES

Rev. Dr. John Peter

Shift - II DEANS

ACADEMIC EXCELLENCE

Mrs. S. Ann Hepzibah Niraja

DISCIPLINE

Mr. A. Sahaya Nixon

FACULTY 2016-2017
SHIFT I

Tamil

T. Prema M.A., M.Phil., Ph.D., SLET,
Head of the Department

D. Jemila M.A., M.Phil., NET,

C. Devaraj M.A., M.Phil., B.Ed., NET,

A. Kannaki M.A., M.Phil., Ph.D., NET,

M.C. Elumalai M.A., M.Phil., Ph.D., NET,

C. Magendiran M.A., M.Phil., Ph.D., NET,
SET,

V. Iyappan M.A., M.Phil., NET,

Language

S. Ann Hepzibah Niraja M.A., M.Phil.,

P.G.D.HT - Hindi

Head of the Department

English

K.Y. Indhumathy M.A., M.Phil.,

Head of the Department

S. Fennila James M.A., M.Phil.,

V. Kavitha M.A., M.Phil.,

G. Pradha M.A., M.Phil., B.Ed.,

R. Kasiraman M.A., M.Phil., P.G. D.C.A.,
DCFA,

R. Umamaheswari M.A., M.Phil.,

J. Janani M.A., M.Phil.,

Corporate Secretaryship

R. Selvi M.Com., M.Phil.,

Head of the Department

S.V. Geetha Priya M.Com., M.Phil.,

P. Lavanya Devi MCS., M.Phil., B.Ed.,

M. Soundaram M.Com., M.Phil.,

Mathematics

S. Arockiya Princey M.Sc., M.Phil.,

Head of the Department

T.N. Rekha M.Sc., M.Phil., B.Ed.,

R. Vasuki M.Sc., M.Phil., M.Ed., M.Phil.
(Edu).,

S. Kavitha M.Sc., M.Phil.,

S.C. Premila M.Sc.,

Computer Application

A. Hency Juliet M.Sc., B.Ed., PGDCA.,
MCA., M.Phil.,

Head of the Department

S.V. Rajjiga MCA., M.Phil.,

B. Hemalatha M.Sc., (IT), MCA.,

S. Lingeswari M.Sc., (CS)., M.Phil.,

**Electronics & Communication
Science**

V. Savithri M.Sc., M.Phil.,NET.,

Head of the Department

S. Fabbiyola M.Sc., M.Phil.,M.S.W.,

Visual Communication**Head of the Department**

A. Pragathi M.A., M.Phil.,

Business Administration

R. Leonard Solomon M.B.A., H.D.C.A.,

Head of the Department

Babita Prem M.B.A.,M.Phil.,Ph.D.,MHRM.,
NET.,

H. Josiah M.B.A.,M.Phil.,

Commerce

S. Balachandar M.Com., M.Phil., NET.,
PG - Incharge

R. Chandrasekaran M.A., M.Phil., B.Ed.,

S. Leena Rani M.Com., M.Phil.,

B. Hariswaran M.Com., M.Phil.,

T. Papitha M.Com., M.Phil.,

J. Starlin Georgina, M.Com.,M.B.A.,M.Phil.,

N. Manivanan M.Com.,M.Phil.,

R. Balakriahnan M.Com.,M.Phil.,SET.,

Computer Science

S.James Benedict Felix M.Sc.,M.Phil.,SET.,

Head of the Department

G. Gayathri M.C.A., M.Phil.,

K. Vinodha M.C.A., M.Phil.,

A.Jerome Robinson M.C.A.,M.Phil.,B.Th.,

N. Vaishali M.C.A., M.Phil.,

D. Selvaraj M.C.A., M.Phil.,

Social Work

Rev. Fr. Dr. P. John Peter M.S.W., PGDHR.,

M.Phil., Ph.D., NET.,

Head of the Department

M. Sudha MSW., M.Phil.,NET.,

V. Joel Philip Thomas M.A., M.Phil.,NET.,
SET.,

L.S. Suga Priyanka MSW., M.Phil., SLET.,
NET.,

Physical Education

T. Christopher Nallarasu M.P.E.S.,
M.Phil., Ph.D., NET., SET.,

LIBRARY

K. Philomina M.L.I.Sc., (Assistant Librarian)

SHIFT II**Tamil & Languages**

Head of the Department

K. Amaresan M.A., M.Phil., NET.,

English

K. Subhashini M.A., M.Phil.,

Head of the Department

G. Anbarasan M.A, M.Phil., B.Ed.,

Corporate Secretaryship

Shalini Maher M.Com., M.Phil.,

Ph.D.,

Head of the Department

T. Rajalakshmi M.Com., M.Phil.,

Commerce

Head of the Department

S. Prasanna M.Com., M.Phil.,

Computer Application

S. Ranganathan M.C.A., M.Phil,

Head of the Department

C. Dhanalakshmi M.Sc., (MATH),

M.Phil.,

Physical Education

T. Christopher Nallarasu M.P.E.S.,

Business Administration

Head of the Department

M. Suganya M.B.A., PGDCA.,

U. Rajeswari M.B.A., M.Phil.,

Computer Science

Library

K. Philomina M.L.I.Sc., (Assistant Librarian)

Committees of the College Examination

Principal

Mr. T. Balachandar

Mr. V. Iyappan

Mr.R. Leonard Solomon

Mrs. W. Sharmila

Mrs. Devi

Prayer Fellowship**Shift I**

Mrs. D. Jemila - Co-ordinator

Mrs. R. Selvi - Asst.Co-ordinator

Mrs. S. Ann Hepzibah Niraja

Rev. Dr. Fr. John Peter

Ms.S. Fabbiyola

Mr.S. James Benedict Felix

Mrs. A. Hency Juliet

Mrs. S. Fennila James

Mr. R. Leonard Solomon

Mr. D. Selvaraj

Mr. V. Joel Philip Thomas

Shift II

Mrs. S. Prasanna - Co-ordinator

Dr. S. Shalini

Mrs. W. Sharmila

Mrs. J. Shankari

Mr. A. Jerome Robinson

Extension Services

National Cadet Corps

Mr. S. Ranganthan

Mr. A.Sahaya Nixon

Mr. R. Kasiraman

National Service Scheme

Mr.C. Devaraj

Ms. P. Iavanya Devi

Mr. G. Anbarasan

Red Ribbon Club

Mr. B. Hariswaran

Friends Of Police

Mr.R. Leonard Solomon

Youth Red Cross

Mr. S. James Benedict Felix

Social Excellence

(A consultancy Unit of MSW)

Mr. V. Joel Philip Thomas

MGC IAS Academy

Mr. R. Gokul

Techie Club of Information
Technology

Entrepreneur Cell

Ms. J. Starlin Georgina

Mrs. T. Rajalakshmi

Consumer Club

Mrs. M. Soundaram

Mrs. G. Gayathri

Library

Principal

Dr. (Mrs) T. Prema - Convener

Mrs. T. Papitha

Mrs. T. Rajalakshmi

Mrs. K. Philomina

Magazine

Mrs. D. Jemila - Convener

Mrs. S. Fennila James

Mr. M. Diwakar

Mr. S. James Benedict Felix

Mr. V. Paramasivam

Mr. G. Anbarasan

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Discipline

Secretary

Principal

Vice Principal Shift I

Vice Principal Shift II

Dean Academic Innovation

Dean of Discipline - Shift I

Dean of Discipline - Shift II

Dean of Sciences - Shift I

Dean of Sciences - Shift II

Dean of Humanities - Shift I

Dean of Humanities - Shift II

Culturals

Shift I

Mr. D. Mariappan - Convener

Mrs. R. Vasuki

Mrs. V. Kavitha

Mr. C. Devaraj

Mrs. S. Leena Rani

Mrs. K. Vinodha

Shift II

Mrs. J. Shankari - Convener

Mr. S. Ranganathan

Mrs. P. Padma Priya

Ms. V. Suganya

Student Counselling

Rev. Dr. P. John Peter - Convener

Mrs. M. Sudha

Dean Academic Innovation

Dean of Discipline - Shift I

Dean of Discipline - Shift II

Scholarship

Principal

Dr.T. Christopher Nallarasu-
Convener Mrs.S. karthika

Mr. S. Ranganathan

Mrs.K. Philomina

Sports And Games

Principal

Dr.T.Christopher Nallarasu -
Convener

Mrs. V. Savithri

Mr. S. James Benedic Felix

Mrs. S. Shantha

Mrs. B. Hemalatha

Mr. V. Guna Sekaran

Mr. N.S. Vijayaganesh

Mr. G. Anbarasan

Career Guidance and Placement

Principal

Mr.T. Balachandar - Convener

Ms.S. Fabbiyola

Mrs.M. Sudha

Mrs.S. Kavitha

Mrs. M. Soundaram

Mr.N. S. Vijaya Ganesh

Mr.D. Selvaraj

Mrs.C.S. Annaline

Mr.D. Marriappan

Tour

Principal

Mr. R. Chandrasekaran - Convener-I

Dr (Mrs) Shalini Maher - Convener-II

Mrs. N. Vaishali

Mrs. S.C. Premila

Mr. A. Sahaya Nixon

Election

Mrs. S. Ann Hepzibah Niraja-Convener

Mrs. K.Y. Indhumathy-Co-Convener

Dr. C. Nallarasu

Mrs. G. Pradha

Dr. M.C. Elumalai

Mrs. K. Subhashini-Convener

Mrs. C.S. Annaline-Co-Convener

Mrs. C. Dhanalakshmi

MTC Bus Pass

Mr. C. Devaraj - Shift I
Dr. C. Magendiran - Shift I
Mr. D. Kalaiarasan - Shift II
Mr. K. Amaresan - Shift II

Women Cell

Ms. S. Fabbiyola - Convener
Ms. S.V. Rajiga
Dr. (Mrs) Shalini Maher
Ms. V. Rajeswari

Medical Officer

Dr. V. Ramesh M.B.B.S., D.O.
Legal Advisor
Mr.Thomas P. Jacob B.Com., B.L

**Office Administration /
Supporting Staff**

Mr.C. Simon - Superintendent
Sr. Ann Mary - Chief Accountant
Mrs. Vanitha B.E. - Accountants Assistant
Mrs. Vinitha V Pillai B.A- P.A.to Principal
Mrs.Rebekamma Jose - Lab In - Charge
(E&C)

Administrative Staff / Support Staff

Mr.C. Simon - Superintendent
Sr. Ann Mary - Accountant
Mrs. Vanitha B.E. - Accounts Assistant
Mrs.Vinitha V Pillai B.A- P.A.to Principal
Mrs.Rebekamma Jose - Electronics Lab In-Charge
Mr. Stalin Antony M.A., - Junior Assistant
Mrs.M. Devi - Library Assistant
Mr. M. P. Thangapan - Support Staff / OA
(for Principal)
Mr.R.Vijayakumar B.A., - SupportStaff/OA
Mr.M. Sri Kumar -Support Staff/OA
Mr.S. Sundarajan - Support Staff /SG
Mr.D. Devadass - Support Staff/SG
Mrs.C. Jayakanthi - Support Staff/HK
Mrs.A. Malliga - Support Staff/HK
Mr.V. Jacob - Support Staff /
Gardene

RULES AND REGULATIONS

DISCIPLINE

- ☛ Students should wear the Identity card all the time while on campus.
- ☛ Students may not leave the class room without permission or until the
- ☛ lecturer has left the room or permitted to disperse.
- ☛ Students shall report to the college office whenever he / she changes his/her residence. Failure to report will be regarded as a serious breach of discipline.
- ☛ Students who hamper the image of the institution through their activities will not be entertained and their continuation in the college will be subject to the final decision of the Management.
- ☛ There should be a healthy relationship between boys and girls.

- The decision of the Management shall be final in all matters of discipline and enforcement of rules.
- Any student who indulges in strike or hooligan in College would be dealt with severe action which may include even expulsion from college.
- Likewise Students on visit to other Colleges or Institutions and indulging in acts of indiscipline such as organizing demonstrations and strikes would be liable for punishment.
- Students are required to safe guard the property of the college. Any student found guilty of defacing or damaging property like doors, windows, furnitures, equipment, fixtures, books, buildings, vehicles etc of the college shall be liable for penal action and expulsion from the college.

- ☛ Nostudent should take the law into his/her own hands, whatever be the circumstances use of violence by a student on a n y o t h e r person will be viewed seriously. Students shall make representation for any difficulty or grievance directly to the Principal. The decision of the Principal in these matters shall be final.

- ☛ All notices shall be displayed on the notice board and / or on the website and it shall be presumed that the students have knowledge of the same. Any negligence to read the notices and the loss thereafter will not be the responsibility of the college.

- ☛ The college is not responsible for loss of any personal belongings and expensive/precious items of the students inside the college campus.

- ☛ Any student found to have committed breach of rules and regulation or to have been found with improper conduct would be subjected to enquiry by the college and the decision of the college would be final and binding.

- ☛ Ragging of any kind inside / outside the College campus is strictly prohibited.

- Student should not bring mobile phones to the college.
- Anykind of disturbing behaviour in the classrooms or in the campus or during celebrations is punishable.
- Smoking or chewing pan in the college premises is strictly prohibited
- Possession / use of drugs, alcohol or peddling drugs on the campus or anywhere else will result in suspension / dismissal from the college.
- Any kind of misconduct / misbehavior inside / outside the campus / in public places, buses, trains etc. or any kind of annoyance to the public will result in immediate cancellation of the scholarship to the concerned student.
- Students are expected to write the tests and do the assignments / Seminars given for each subject on time as instructed by the mentor.
- Inviting / meeting strangers or unauthorized persons inside the campus without written permission from the Principal is not allowed.
- Going into other classrooms or calling out

- ☛ Littering classrooms / college premises with bits of papers, wrappers, plastic bottles etc are not allowed.
- ☛ Students should not attend or organise any meeting in the college or collect money without permission of the Principal.
- ☛ A grace time of 10 minutes will be given for students coming late.
- ☛ Students are not encouraged to come late for more than 2 times. If late for the 3rd time the student should bring his/her parents to meet the Principal.
- ☛ Students should bring the college calendar regularly to the college.
- ☛ Ragging is a very serious offence. In accordance with UGC norms, ragging in any form is strictly forbidden. A Student found guilty of ragging will face cancellation of admission, suspension from the College and fine of Rs.25,000. In case you experience ragging, kindly contact either of the following numbers : (26533140, 26530978) for assistance or drop your complaint in the box

DRESS CODE

All students are expected to be in simple and modest formal dress.

Men

Formal pants and Shirts are allowed. Plain T-Shirts are allowed.

Neat shave is preferable.

Tight Fitting Pants / Pants with Multiple pockets are not allowed.

Ear stud and other accessories are not allowed.

Women

Saree with Sleeved Blouse / Colared Churidhar / Salwar Kameez/ Long Sleeved Kurtha with Dupatta are allowed.

Leggings/ Tight fitting tops / Netted sleeves/ Sleeveless tops / Transparent dupatta /Stoll are not allowed.

FEE REGULATIONS

- The whole fees for each semester should be paid at the beginning of each semester on the date indicated in the college calendar failing which a fine will be imposed.

- ☛ If a student leaves the college in the middle of course, during the semester, he/she shall have no right to claim remission of any portion of the semester fees and have to pay the course fee.

ATTENDANCE

- ☛ All the students are expected to attend classes everyday without fail. If there are some genuine reasons such as family functions or celebrations or ill health etc., they can avail themselves of leave after obtaining permission from the Principal.
- ☛ In case of absence for more than two days due to illness, students must submit a medical certificate when they return to college.
- ☛ The name of the student will be removed from the rolls if he / she is continuously absent for more than 10 days. Attendance is taken for every hour and the attendance percentage is put up on the notice board at the end of every month.
- ☛ All the students are expected to check their attendance that would be displayed on the notice board. In case of any doubt, it should be rectified immediately by contacting the teacher concerned.

- 75% attendance is compulsory for the award of scholarship of any kind, and also it is the minimum requirement to take the University examinations.

On Other Duty Attendance:

Students who require on other duty attendance for taking part in Co Curricular or Extra Curricular activities such as NCC, NSS, Sports, Inter - Collegiate competitions etc should get the O D s a n c t i o n e d, later representation in this matter will not be entertained.

LEAVE

- Students should apply for leave only in the prescribed leave application form which will be issued by the No student will be allowed absent to the college without prior permission. He / She must apply for leave in advance, stating explicitly the reasons for his / her absence.
- In case the absence due to Unforeseen circumstances, an application for leave should be submitted before 8.20 a.m. as soon as he/she returns to the college.

- ☛ Students should submit their leave application to the class mentor concerned thereafter approved by the Head of the Department concerned.
- ☛ Leaveletters submitted after time limit will not be accepted.
- ☛ Students should be present on the re-opening day after the holidays.
- ☛ Students who absent themselves from internal tests and terminal examination without prior permission will have to bring their parents before entering the class.
- ☛ Leaveletters should be signed by the parent or guardian for the day scholars and by the warden for the hostel students.
- ☛ Submission of leave application with / without medical certificate do not entitle a student to earn attendance automatically for the days of his / her absence.

PARENT - TEACHER MEET

- ☛ Parents are encouraged to meet the faculty members in order to facilitate co-operation and collaboration in our educational work. Meetings are

ALUMNI

This association is formed in order to give suggestions pertaining to the development of the college. The alumni association plays an important role in boosting the image of the college.

CELEBRATION

Festivals, Fresher's day, NSS day, NCC day, Sports Day College day are celebrated during the academic year. Prizes and medals are awarded to meritorious students. Parents, well wishers, alumnae and friends of the college are invited on college day.

VEHICLE PARKING

Fourwheeler parking is not available for students . Two wheelers of students may be parked at the allotted space in the campus.

Thecollege is not responsible for any loss of the vehicle or any part of the vehicle.

Racing the vehicles or use of vehicles with defective silencers or parking the vehicles of any description outside the parking area in the campus is not allowed.

TO THE PARENTS

Parents and Guardians are requested to co-operate with college authorities in the formation of good character, regularity in attendance and progress in studies of their wards.

Once in semester, warning letters are sent to parents of the students who are irregular in attendance. Parents and Guardians are advised to check in person with the college office about the attendance of their wards.

TO THE STUDENTS

We welcome you to the college with the confidence that you will live up to the ideals of Mar Gregorios and co-operate fully with the faculty / staff and authorities of the college in the ongoing process of your education.

ICO-CURRICULAR ACTIVITIES

EXTENSION ACTIVITIES

It is mandatory for all students to enroll in any of the following programme to earn a compulsory minimum of credits namely NSS / NCC / Games and sports.

NATIONAL SERVICE SCHEME (NSS)

The objective of NSS is to create social awareness, to aim at an overall development of the personality of students through involvement in projects, to train students towards responsible leadership.

NATIONAL CADET CORPS (NCC)

NCC aims to develop qualities of character, courage, discipline, leadership and the ideal of selfless service among youth to make them better citizens.

SPORTS AND GAMES

Sports and games facilities are offered to every student of Mar Gregorios who desires to develop his/her potential, abilities and qualities of sportsmanship.

ENVIRONMENTAL STUDIES

This course offered in the second year is intended to motivate the students to develop a positive attitude towards the environmental concerns of society.

VALUE EDUCATION

This is a value oriented, interdisciplinary programme which is a part of the Foundation Courses for all III year Undergraduate students.

CAREER GUIDANCE CELL

Career Guidance Cell is dedicated in providing comprehensive quality career development and employment programme and to organize training programme / workshops / seminars to assist students with life planning, to provide available information on the jobs, positions and opportunities.

CULTURAL ACTIVITIES

Inter and Intra - collegiate cultural programmes are held annually in a spirit of friendly and healthy competition.

LIBRARY RULES

- ☛ Membership is open to all the staff and students of this college.
- ☛ The Library works from 8.30 am to 6.00 pm from Monday to Friday.

- Library cards are not transferable.
- Only one book can be borrowed upon each card.
- Members are responsible for all books borrowed on their library cards.
- Student members should produce their identity card along with the cards at the time of borrowing books.
- Books will be issued to student members for a period of 7 days.
- Two renewals of books will be provided if there is no reservation against those books. For renewals, books have to be presented physically to the library.
- Members before leaving the counter must check whether the books which they intend to borrow are in good condition and any damage should be immediately reported to the librarian failing which the member to whom the book was issued will be held responsible.
- Books that are in special demand may be recalled at any time, if required.
- Absence from the college will not be

- ☛ On the default of punctual return of books on the due dates indicated on the date slips, the following rates of overdue charges will be collected.
 - a) Re. 1/- per day per book up to 10 days.
 - b) Rs. 2/- per day per book from 11th day onwards.
- ☛ Loss of books, if any, shall be reported to the library immediately and it shall be replaced by another good copy immediately.
- ☛ Duplicate cards will be issued on payment of a penalty of Rs. 25/- with respect to student members for card and on giving an undertaking that they will continue to be held responsible for any loss.
- ☛ All student members should return their two library cards at the end of the final year and obtain a "No Dues Certificate" from the Librarian.
- ☛ All books must be returned on or before the last working day of the academic year, this is applicable for all the classes.
- ☛ No books can be borrowed by the final

- ☛ The first and second year students should show their library cards and obtain a "No dues Certificate" from the librarian; only then will the Hall Ticket be issued to appear for the exam.
- ☛ Staff and Students should sign the entrance register.

DEPARTMENT OF LIBRARY

SHIFT - I

For the Academic Year 2015-2016 the library should be used by the students according to the Schedule given below.

DAYS	DEPARTMENTS
Monday	Commerce, BA English, BA Tamil
Tuesday	Computer Science, Mathematics, BBA
Wednesday	Corporate Secretaryship, Visual Communication
Thursday	Computer Application
Friday	MSW, M.Com, M.Sc (cs) Electronic Science

TIMING FOR BOOK TRANSACTION

Books Renewal - 11.00 am to 11.20 am

Books Reservation - 11.00am to 11.20 am

Books Return & Issue - 1.00 pm

CURRICULUM - EVALUATION

Evaluation of student is based on both continuous Internal Assessment (CIA) and the semester examination held at the end of each semester.

Course	CIA (Internal)	Semester Examination (External)
B.Com/B.Sc/BCA/BBA /B.Com C.S.Theory	25%	75%
M.Sc., MSW Theory	25%	75%
Practical	40%	60%

Internal Marks (CIA) - Theory Exam

Tests (2 out of 3) - 10

Attendance - 5

Seminars - 5

Assignments - 5

25 Marks

Project

Internal Marks best 2 out of 3 presentations	- 20 Marks
Viva	- 20 Marks
Project Report	- 60 Marks

If the students are absent / getting low mark irrelevant answer scripts in any exam a fine of Rs.100/- will be collected

SEMESTER EXAMINATION

- ✎ Assessment will be in the form of a comprehensive examination for each paper at the end of every semester (November & April)
- ✎ Every student should register for the university examination, paying the prescribed fees, according to the mentioned dates.
- ✎ A student will be permitted to take the end semester examination provided he/she has a minimum attendance of 75% per paper.
- ✎ Students having attendance between 65% to 74% can take the exam only after paying condonation fee to University.

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- ✍ Students having below 55% should repeat the course.
- ✍ There is no minimum marks for CIA.

UG PAPER

The student has to secure a minimum of 30 Marks out of 75 in the University Examination and should have an aggregate of 40%. (When CIA and University exam Marks are put together) for a PASS in UG Paper.

PG PAPER

The student has to secure a minimum of 40 Marks out of 75 in the University Examination and should have an aggregate of 50%. (When CIA and University exam Marks are put together)

List of Endowment Scholarships - Shift I

Sl. No.	Year	Name of the Endowment	Name of the Sponsor	Amount	marks in University Examination
1	2003	Late Mr. Joseph and Late Mrs. Elizabeth Joseph	Dr. V. J Mathew	5,000	Recipient - Highest Award
2	2004	Rev. Fr. K.C George Golden Jubilee Endowment Fund	Well Wishers	5,000	Best Outgoing students
3	2008	Pathmavathi Sammanthan	S. Sargurunathan	5,000	Best NSS
4	2004	Rev. Fr. K.C George Golden Jubilee Endowment Fund	Well Wishers	5,000	Best NCC
5	2004	Johny Brewatson Sports Endowment	Johny Brewatson	7,500	Best Sportsman
6	2004	Rev. Fr. K.C George Golden Jubilee Endowment Fund	Well Wishers	5,000	Catechism
7	2004	Rev. Fr. K.C George Golden Jubilee Endowment Fund	Well Wishers	5,000	Value Education
8	2011	Krishnan Lakshman Scholarship	Bijee Lakshman	5,000	Best woman Award
9	2013	Sravanshelter	R. Senthikumar	5,000	Best Man Award

List of Endowment Scholarships - Shift I

						Year BA/B.Sc Tamil
10	2003	Friends & Relatives	G.Somasundaram	5,000		Year BA/B.Sc Tamil
11	2007	Mar Gregorios College Staff Association Late Mrs. T. Lakshmi Bai Thambuswamy Memorial Scholarship	Staff Association Mrs. T.Prema	5,000		I Year B.Com / B.Sc BCA, BBA Tamil
12	2003	Late Mrs. Maude LA Friends Scholarship G. Somasundaram	Friends & Relatives	6,000		II Year BA/B.Sc Tamil
13	2007	Trinity Scholarship	Geetha Priya, Ann & preetha	5,000		I Year Hindi
14	2003	Sr. Pushpa Valliapalam Scholarship	Dr. V.J. Mathew	5,000		II Year Hindi
15	2011	Raman Rukmani Endowment Fund	Kavitha Krishnaraj	5,000		I year French
16	2003	G. Somasundaram	G. Somasundaram	5,000		I Year BA/B.Sc English
17	1999 1998	Late. Mr. Iype & late Mrs Mariamma Elamathi Scholarship	Mr. E. J. George Son Mr. F.A. Joseph Son	4,000		I B.Com / BES / BCA / BBA / English
18	1998	Late Wing Commander Mathew Scholarship	Ms. Tabitha Mathew Daughter Mr. George Thomas Father	4,000		II Year BA/B.Sc English
19	2015	Elite Lore	Mrs.K.Y Indhumathy	2,500		I B.A. Eng.
20	2015	Mr. Rhenius (late) mrs. Jessy Rhenius scholarship	Mrs. Fennila James R. Leonard solomon	2,500 5,000		I B.A. Eng. I BBA.

List of Endowment Scholarships - Shift I

21	2000	Rt. Rev. Joshua Mar Igmithios Scholarship	Well Wishers	4,000	I Corporate Secretaryship
22	2001	Late Mr. Appachan Pottakulam Scholarship	Mrs.Anitha. Daughter	5,000	I Corporate Secretaryship
23	2003	G. Somasundaram	G. Somasundaram	5,000	III Corporate Secretaryship
24	2004	Rev. Fr K.C. George Golden Jubilee Endowment Fund	Well Wishers	5,000	I Commerce
25	2000	Sr. Pushpa Valliapalam Scholarship	Sr. Pushpa Valliapalam	5,000	II Commerce
26	2003	G. Somasundaram	G. Somasundaram	5,000	III Commerce
27	2004	Rev. Fr K.C. George Golden Jubilee Endowment Fund	Well Wishers	5,000	III Commerce
28	2015	Comkreaters	2012-2015 B.Com.(G) Batch	5,000	I B.Com 'B'
29	2001	Mr. VE Thommey & Mrs. Elizabeth Thommey Scholarship	Diamond wedding Anniversary	4,000	I Computer Application
30	1999	Late Mr. Varkey Thyheiril Scholarship	Fr. George Thydheiril	4,000	II Computer Application
31	1999	Late Mr. ML. Varghese Scholarship	Mrs. Annat Varghes - Wife	4,000	II Computer Application
32	2001	Mrs. Jessie James Scholarship	Ms. Jessie James	5,000	III Computer Application
33	2004	Rev. Fr. K.C. George Golden Jubilee Endowment Fund	Well Wishers	5,000	III Computer Application

List of Endowment Scholarships - Shift I

31	1998	Late Mr. John Fernandez Scholarship	Adv. C. Venugopal Mr. V. J. Mathew	4,000	I Computer Science
	1999	Chevalier C.J. Varkey Scholarship	Fr. K.C. George Mr. K.V. Jaisingh Mrs. Anant Varghese Daughter		
32	2000	Ms. Sini Thomas Scholarship	Ms. Sini Thomas	4,000	II Computer Science
	1998	Late Mr. Paphel Parambhi Scholarship			
33	2004	Rev. Fr. K.C. George Golden Jubilee Endowment Fund	Well Wishers	5,000	III Computer Science
34	1998	Late Mr. Chellappill and Adv. Mrs. Anaiammal Scholarship late Mr. Thomas	C. Venugopal-Son Mrs. Kochutherasiam wife	5,000	I Electronic Science
35	1998	Late Prof.M.P. Sebastian Scholarship	John Sebastian	5,000	II Electronic Science
	2003	Sasamma Joseph Elamathyi Scholarship	Mr. Joseph		
36	2004	Jubilee Endowment Fund Rev. Fr. K.C. George Golden	Well Wishers	5,000	III Electronic Science
37	1998	Late Mrs Regina Sathyabalan Scholarship	Injodey Family	5,000	I Mathematics
38	2000	Mr. Bobby Varghese Scholarship	Mr. Bobby Varghese	4,000	II Mathematics
	1998	Late Wing Commander mathew Scholarship	Mr. Zubin Mathew - Son		
39	2004	Jubilee Endowment Fund Rev. Fr. K.C. George Golden	Well Wishers	5,000	III Mathematics

List of Endowment Scholarships - Shift I

40	2000	Mr. Harold Wilson scholarship
	2001	Mr. Lallichans Fonsamma
41	2000	Late Mr. P.C. Eapen Peedikayil & Mrs. Mariamma Eap Scholarship Late Mrs Sara Sebastian Scholarship
42	2004	Rev. Fr K.C. George Golden Jubilee Endowment Fu
43	2003	G. Somasundaram
44	2004	Rev. Fr K.C. George Golden Jubilee Endowment Fu
45	2004	Mr. James Chelladurai Scholarship Mr. D.Jeyaraj Scholars
46	MSW	Loyola students contribution (batch1974-17-976)
47	MSW	Loyola students contribution (batch1974-1976)
48	2004	Loyola students contribution (batch1974-1976)
49	2016	Jemila Marshal Scholarship

List of Endowment Scholarships - Shift I

1	2013	Dr.P.Prakasam Endowment	Dr. P. Prakasam	5000	Mar Gregorion Award
2	2004	Rev. Fr. K.C. George Golden	Well Wishers	5000	Best outgoing student
3.	2015	JMJ Engineering	Dr. S. Shalini Maher	5000	I year Tamil
4	2015	JMJ Engineering	Dr. S. Shalini Maher	5000	II year Tamil
5	2013	Late Mr. D. Kumar (ADSP)	Mrs. K. Subhashini	5000	I year English
6	2013	Late Mr. D. Kumar (ADSP)	Mrs. K. Subhashini	5000	II year English
7	2013	Dr. P. Prakasam	Dr. P. Prakasam	2500	II year B.Com
8	2013	JMJ Engineering	Dr. S. Shalini Maher	5000	I year Corporate secretaryship
9	2013	JMJ Engineering	Dr. S. Shalini Maher	5000	II year Corporate secretaryship
10	2013	JMJ Engineering	Dr. S. Shalini Maher	5000	III year Corporate secretaryship
11	2015	Mrs. Sylvia Mercy	Mrs. Sylvia Mercy	5000	II year BCA
12	2015	Mrs. Sylvia Mercy	Mrs. Sylvia Mercy	5000	III year BCA
13	2013	Sravanshelter	R. Senthil kumar	2500	I B.Com
	2013	JMJ Engineering	Dr. Shalini Maher	2500	

List of Events and Holidays for the Academic Year 2017-2018

14 Jun	Wed	College Reopens for the Accademic Year 2017-2018 for staff
14 Jun	Wed	Staff Orientation Programme
15 Jun	Thu	Staff Orientation Programme
16 Jun	Fri	College Re-opens for Students
26 Jun	Mon	Ramzan – Holiday
03 Jul	Sat	St.Thomas Day
05 Jul	Wed	Classes begin for First Year
15 Jul	Sat	Mar Ivanios Day – Holiday
17 Jul	Mon	Last date to pay fees
24 Jul	Mon	Students Election
28 Jul	Fri	Fresher's Day
31 Jul	Mon	I-Internal Assessment
13 Aug	Sun	International Youth Day
14 Aug	Mon	Krishna Jayanthi Holiday
15 Aug	Tue	Independence Day
18 Aug	Fri	Academic Fest – Dept.of Maths. Shift – I
21 Aug	Mon	Academic Fest - Dept. of Tamil (Shift-I)
22 Aug	Tue	Academic Fest-Dept. of Social Work Shift-I
23 Aug	Wed	Academic Fest-Dept. of English. Shift-II
24 Aug	Thu	Academic Fest – BCA (Sh-I)
25 Aug	Fri	Vinayagar Chathurthi

29Aug	Tue	Academic Fest-BBA(Sh-II)
30 Aug	Wed	Academic Fest-B.Com (II)
31 Aug	Thu	Academic Fest-Tamil (Sh-II)
01 Sep	Fri	Onam Celebration
02 Sep	Sat	Bakrid – Holiday
04 Sep	Mon	Onam Holiday
05 Sep	Tue	Teacher’s Day
06	Wed	Academic Fest –CSC (I&II)
07 Sep	Thu	Foundation Day / II Internal Assessment
20 Sep	Wed	Academic Fest Dept. of BBA Shift-I
22 Sep	Fri	Academic Fest Dept. of English Shift-I
26 Sep	Tue	Academic Fest Dept. of B.Com (CS) – Shift - I
27 Sep	Wed	Academic Fest Dept. of B.Com (CS) – Shift – II
28 Sep	Thu	Academic Fest Dept. of Vis.Com
29 Sep	Fri	Saraswathi Pooja –Holiday
30Sep	Sat	Vijayadhasami – Holiday
01Oct	Sun	Student’s Retreat /Moharam
02 Oct	Mon	Gandhi Jayanathi – Holiday
04 Oct	Wed	Animal Welfare Day
05 Oct	Thu	Model Examination Begins
09Oct	Mon	Mar Gregorios Day

17 Oct	Tue	Diwali Eve – Holiday
18 Oct	Wed	Diwali – Holiday
20 Oct	Fri	PTA Meeting for II & III Year students
21 Oct	Sat	PTA Meeting for I Year students
03Nov	Fri	Last working day for odd semester
14 Nov	Mon	Children's Day / Gurunanak Jayanthi
22 Nov	Wed	College Re-opens for students
01 Dec	Thu	International Aids Day / Milad –Un-Nabi
07 Dec	Thu	Suvadugal 2017-2018-Shift-I
08 Dec	Fri	Vizhudhugal 2017-2018-Shift-II
11 Dec	Mon	Last date to pay fees
19 Dec	Tue	Christmas Celebrations
21 Dec	Thu	Christmas Vacation Begins
24 Dec	Sun	Christmas Eve
25 Dec	Mon	Christmas
29 Dec	Fri	Foundation Day for the <u>Administration Block</u>
31 Dec	Sun	New Year Eve
01 Jan	Mon	New Year – 2018
03 Jan	Wed	College reopens after Christmas Vacations
12 Jan	Fri	Pongal Celebrations

14 Jan	Sun	Pongal - Holiday
15 Jan	Mon	Thiruvalluvar Day – Holiday
16 Jan	Tue	Uzhavar Dhinam – Holiday
17 Jan	Wed	I-Internal Assessment
26 Jan	Fri	Republic Day – Holiday
30 Jan	Tue	Martyr's Day - 11.00 am Observation of Silence
12 Feb	Mon	II - Internal Assessment
24 Feb	Sat	Annual Sports Meet
03 Mar	Sat	Annual Day – 2017-2018
07 Mar	Wed	Model Examinations Begins
08 Mar	Thu	International Women's Day/
15 Mar	Tue	World Disabled Day
23 Mar	Fri	PTA meeting for II & III year students
24 Mar	Sat	PTA Meeting for I year students
30 Mar	Fri	Good Friday
01 Apr	Sun	Easter
06 Apr	Fri	Last working day for even semester

CALENDAR

Academic Year 2017 - 2018

Odd Semester commences from

16th June, 2017

Odd Semester Examinations

Commence

First week of November, 2017

Even Semester Commences from

21st November, 2017

Even Semester Examinations

Commence

First week of April, 2018

JUNE 2017

MON

TUE

WED

1 THU

2 FRI

3 SAT

4 SUN

Sometimes the questions are complicated and the answers are simple-Dr.seuee

JUNE 2017

5 MON

6 TUE

7 WED

8 THU

9 FRI

10 SAT

11 SUN

Courage doesn't always roar. Sometimes it's the quiet voice at the end of the day saying, "I'll try again tomorrow." *Mary Anne Radmacher*

JUNE 2017

12 MON

13 TUE

14 WED Staff Orientation

15 THU Staff Orientation

16 FRI College Re-opens for
I odd Semester

17 SAT

25 SUN

Getting knocked down in life is a given. Getting up
and moving forward is a choice.- *Zig Zaglar*

Total Working Day = 1

JUNE 2017

19	MON	II
	2	

20	TUE	III
	3	

21	WED	IV
	4	

22	THU	V
	5	

16	FRI	VI
	6	

24	SAT	
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25	SUN	
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If your actions inspire others to dream more, learn more, do more and become more, you are a leader
- *John Quincy Adams*

Total Working Day = 6

JUNE / JULY 2017

26 MON Ramzan Holiday

27 TUE I
7

28 WED II
8

29 THU III
9

30 FRI IV
10

1 SAT

2 SUN

You can't cross the sea merely by standing and staring
at the water.-*Rabindranath Tagore*

Total Working Day = 10

JULY 2017

3	MON	V
	11	

4	TUE	VI
	12	

5	WED	I
	13	

6	THU	II
	14	

7	FRI	III
	15	

8	SAT	
---	-----	--

9	SUN	
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You have to dream before your dreams can come true. -A.P.J. Abdul Kalam

Total Working Day = 15

JULY 2017

10	MON	IV
	16	

11	TUE	V
	17	

12	WED	VI
	18	

13	THU	I
	19	

14	FRI	II
	20	

15	SAT	
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16	SUN	
----	-----	--

Everyone has been made for some particular work,
and the desire for that work has been put in every
heart - *Rumi*

Total Working Day = 20

JULY 2017

17	MON	III
	21	

18	TUE	IV
	22	

19	WED	V
	23	

20	THU	VI
	24	

21	FRI	I
	25	

22	SAT	
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23	SUN	
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You must be the change you wish to see in the world
- *Mahatma Gandhi.*

Total Working Day = 25

JULY 2017

24	MON		II
	26	Students Election	

25	TUE		III
	27		

26	WED		IV
	28		

27	THU		V
	29		

28	FRI		VI
	30	Fresher's Day	

29	SAT		
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30	SUN		
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We must use time as a tool, not as a couch.
- *John F. Kennedy*

Total Working Day = 30

JULY/AUGUST 2017

31	MON		I
	31	Internal Assesment	

1	TUE		II
	32		

2	WED		III
	33		

3	THU		IV
	34		

4	FRI		V
	35		

5	SAT		
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6	SUN		
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Success consists of going from failure to failure without loss of enthusiasm. *Winston Churchill*

Total Working Day = 35

AUGUST 2017

7	MON	VI
	36	

8	TUE	I
	37	

9	WED	II
	38	

10	THU	III
	39	

11	FRI	IV
	40	

12	SAT	International Youth Day
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13	SUN	
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The only true wisdom is in knowing you know nothing - *Socrates*

Total Working Day = 40

AUGUST 2017

14 MON

Krishna Jayanthi Holiday

15 TUE

Independence Day Holiday

16 WED

V

41

17 THU

VI

42

18 FRI

I

43

Academic Fest
Dept. of Maths - Shift-I

19 SAT

20 SUN

Miracles happen everyday, change your perception of what a miracle is and you? II sec them all around you. - *John Bon Jovi*

Total Working Day = 43

AUGUST 2017

21	MON		II
		44	

22	TUE	Academic Fest	III
		45	
		Dept. of Social Work	
		Shift - I, 9.00 am - 1.00p.m.	

23	WED	Academic Fest	IV
		46	
		Dept. of Social Work	
		Shift - II, 1.30pm-5.30pm	

24	THU	Academic Fest	V
		47	
		Dept. of English	
		Shift - I & Computer Application	
		Science - Shift - II	

25	FRI	Ganesh Chaturty	
		Holiday	

26	SAT		
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27	SUN		
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Life isn't about finding your self. Life is about creating yourself. - *George Bernard Shaw*

Total Working Day = 47

AUGUST / SEPTEMBER 2017

28	MON		VI
	48		
29	TUE	Academic Fest Dept. of B.B.A. Shift - II	I
	49		
30	WED	Academic Fest Dept. of Commerce Shift - II	II
	50		
31	THU	Academic Fest Dept. of Computer Application (Shift - II)	III
	51		
1	FRI	Onam Celebration	IV
	52		
2	SAT	Bakrid - Holiday	
3	SUN		

Keep your face to the sunshine and you cannot see a shadow. - *Helen Keller*

Total Working Day = 53

SEPTEMBER 2017

4	MON	Onam Holiday	
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5	TUE	Teacher's Day	V
		53	

6	WED	Foundation Day	VI
		50	
		Academic Fest - CSC	
		Shift - I & II	

7	THU	II - Internal Assessment	I
		55	

8	FRI		II
		56	

9	SAT		
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10	SUN		
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Insight is the first condition of art. - *George Henry Lewes*

Total Working Day = 56

SEPTEMBER 2017

11	MON		III
	57		
<hr/>			
12	TUE		IV
	58		
<hr/>			
13	WED		V
	59		
<hr/>			
14	THU	Academic Fest	VI
	60	Dept. of Tamil	
		Shift - II, 1.30pm-5.30pm	
<hr/>			
15	FRI		I
	61		
<hr/>			
16	SAT		
<hr/>			
17	SUN		
<hr/>			

Success is not final, failure is not fatal: it is the courage to continue that counts.-*Winston Churchill.*

Total Working Day = 61

SEPTEMBER 2017

18	MON		II
		62	
19	TUE		III
		63	
20	WED		IV
		64	Academic Fest-Dept. of Business Administration Shift-I, 9.00am-1.00pm
21	THU		V
		65	
22	FRI		VI
		66	Academic Fest Dept. of English, Shift-I, 9.00am-1.00pm
23	SAT		
24	SUN		

Most folks are as happy as they make up their minds
to be. - *Abraham Lincoln.*

Total Working Day = 66

SEPTEMBER / OCTOBER 2017

25	MON		I
	67		

26	TUE		II
	68		

27	WED		III
	69		

28	THU		IV
	70	Academic Fest-Dept.of Vis.com, 9.00am-1.00pm	

29	FRI	Saraswathi Pooja	Holiday
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30	SAT	Vijayadhasami Holiday
----	-----	-----------------------

31	SUN	Retreat / Moharam
----	-----	-------------------

You become what you think about all day long.
 - *Ralph Waldo Emerson*

Total Working Day = 70

OCTOBER 2017

 2 MON

 3 TUE V
 71

 4 WED VI
 72

 5 THU I
 73 Model Examination Begins

 6 FRI II
 74

 7 SAT

 8 SUN

Leadership is about making others better as a result of your presence and making sure that impact lasts in your absence. - *Sheryl Sandberg*.

Total Working Day = 74

OCTOBER 2017

9	MON	Mar Gregorios Day	III
	75		

10	TUE		IV
	76		

11	WED		V
	77		

12	THU		VI
	78		

13	FRI		I
	79		

14	SAT		
----	-----	--	--

15	SUN		
----	-----	--	--

Turn your face to the sun and the shadows fall behind you. - *Maori Proverb*

Total Working Day = 79

OCTOBER 2017

16	MON	Mar Gregorios Day	II
		80	

17	TUE	Diwali Eve-Holiday	
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18	WED	Diwali Holiday	
----	-----	----------------	--

19	THU		III
		81	

20	FRI	PTA Meeting for	IV
		82 II & III Year Students	

21	SAT	PTA Meeting for	V
		83 I Year Studetns	

22	SUN		
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You never know how strong you are until being strong is the only choice you have. - **Bob marley**

Total Working Day = 83

OCTOBER 2017

23	MON	VI
	84	

24	TUE	I
	85	

25	WED	II
	86	

26	THU	III
	87	

27	FRI	IV
	88	

28	SAT	
----	-----	--

29	SUN	
----	-----	--

A goal without a plan is just a wish - *Antoine da Saint*

Total Working Day = 88

OCTOBER / NOVEMBER 2017

30	MON		V
	89		

31	TUE	Last Working Day	VI
	90		

1	WED		
---	-----	--	--

2	THU		
---	-----	--	--

3	FRI		
---	-----	--	--

4	SAT		
---	-----	--	--

5	SUN		
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One small crack does not mean that you are broken, it means that you were put to test and you didn't fall apart. - *Linda Poindexter*

Total Working Day = 90

NOVEMBER 2017

6 MON

7 TUE

8 WED

9 THU

10 FRI

11 SAT

12 SUN

A river cuts through a rock not because of its power
but its persistence. - *Jim Watkins*

NOVEMBER 2017

13 MON

14 TUE Children's Day
Gurunanak Jayanthi-Holiday

15 WED

16 THU

17 FRI

18 SAT

19 SUN

Storms make trees take deeper roots. - *Dolly Parton*

NOVEMBER 2017

20 MON

21 TUE

22 WED I
 1 College Reopens for
 Even Semester

23 THU II
 2

24 FRI III
 3

25 SAT

26 SUN

Knowledge is knowing a tomato is a fruit. Wisdom is not putting it into a fruit salad. - *Miles Kingston*

Total Working Day = 3

NOVEMBER / DECEMBER 2017

27	MON	IV
	4	

28	TUE	V
	5	

29	WED	VI
	6	

30	THU	I
	7	

1	FRI	International Aids Day Milad-Un-Nabi - Holiday
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2	SAT	
---	-----	--

3	SUN	
---	-----	--

Life shrinks or expands in proportion to one's
courage.- *Anais Nin.*

Total Working Day = 7

NOVEMBER / DECEMBER 2017

4	MON		II
		8	

5	TUE		III
		9	

6	WED		IV
		10	

7	THU	Suvadugal	V
		2016-2017 - Shift-I	
		11	

8	FRI	Vizhudhugal	VI
		2016-2017 - Shift-II	

9	SAT		
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10	SUN		
----	-----	--	--

We can complain because rose bushes have thorns,
or rejoice because thorn bushes have roses. - **Abraham
Lincoln**

Total Working Day = 12

DECEMBER 2017

11	MON	I
13	Last Date for fees payment	

12	TUE	II
14		

13	WED	III
15		

14	THU	IV
16		

15	FRI	V
17		

16	SAT	
----	-----	--

17	SUN	
----	-----	--

When everything seems like an uphill struggle, just think of the view from the top. - *Anonymous*

Total Working Day = 17

DECEMBER 2017

18 MON VI
18 Christmas Celebration

19 TUE I
19

20 WED II
20

21 THU Christmas Vocation Begins

22 FRI

23 SAT Christmas Eve

24 SUN

Laughter is timeless, imagination has no age and dreams are forever. - *Walt Disney*

DECEMBER 2017

25 MON Christmas

26 TUE

27 WED

28 THU

29 FRI Foundation day for the
Administrative block

30 SAT

31 SUN

Many of the things that seem impossible now will
become realities tomorrow. - *Walt Disney*

JANUARY 2018

8	MON	I
	24	

9	TUE	II
	25	

10	WED	III
	26	

11	THU	
	27	

12	FRI	
	28	

13	SAT	
----	-----	--

14	SUN	Pongal
----	-----	--------

The tallest oak in the forest was once just a little nut
that held it's ground. - *Unknown*

Total Working Day = 28

JANUARY 2018

15	MON	Thiruvalluvar Day Holiday	
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16	TUE	Uzhavar Dhinam Holiday	IV
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17	WED		V
	29	I - Internal Assessment	

18	THU		VI
	30		

19	FRI		I
	31		

20	SAT		
----	-----	--	--

21	SUN		
----	-----	--	--

If there's a book that you want to read, but it hasn't been written yet, then you must write it. - *Toni Morrison*

Total Working Day = 31

JANUARY 2018

22	MON	II
	32	

23	TUE	III
	33	

24	WED	IV
	34	

25	THU	V
	35	

26	FRI	Republic Day - Holiday
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27	SAT	
----	-----	--

28	SUN	
----	-----	--

I have not failed. I've just found 10,000 ways that won't work. - *Thomas Alva Edison*

Total Working Day = 35

JANUARY / FEBRUARY 2018

29	MON	VI
	36	

30	TUE	I
	37	Martyr's Day - 11.00am Observation of Silence

31	WED	II
	38	

1	THU	III
	39	

2	FRI	IV
	40	

3	SAT	
---	-----	--

4	SUN	
---	-----	--

When everything seems to be going against you,
remember that the airplane takes off against the wind,
not with it. - *Henry Ford*

Total Working Day = 40

FEBRUARY 2018

5	MON	V
	41	

6	TUE	VI
	42	

7	WED	I
	43	

8	THU	II
	44	

9	FRI	III
	45	

10	SAT	
----	-----	--

11	SUN	
----	-----	--

If you're not making mistakes, then you're not doing anything - *John Wooden*.

Total Working Day = 45

FEBRUARY 2018

12	MON		IV
	46	II - Internal Assessment	

13	TUE		V
	47		

14	WED		VI
	48		

15	THU		I
	49		

16	FRI		II
	50		

17	SAT		III
	51		

18	SUN		
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We cannot become what we need to be by remaining what we are.- *Max De Pree*

Total Working Day = 51

FEBRUARY 2018

19	MON		IV
		52	

20	TUE		V
		53	

21	WED		VI
		54	

22	THU		I
		55	

23	FRI		II
		56	

24	SAT	Annual Sports Meet	
		57	

25	SUN		
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Every saint has a past. Every sinner has a future.
 - *Warren Buffet.*

Total Working Day = 57

FEBRUARY / MARCH 2018

26	MON		IV
		58	

27	TUE		V
		59	

28	WED		VI
		60	

1	THU		I
		61	

2	FRI		II
		62	

3	SAT	Annual Day	III
		63	

4	SUN		
---	-----	--	--

You were given this life because you are strong enough
to live it. - *Anonymous*

Total Working Day = 63

MARCH 2018

5	MON	IV
	64	

6	TUE	V
	65	

7	WED	VI
	66	

8	THU	I
	67	International Women's Day

9	FRI	III
	68	

10	SAT	
	69	

11	SUN	
----	-----	--

A smooth sea never made a skilled sailor
- Old English Proverb

Total Working Day = 69

MARCH 2018

12	MON		IV
		70	

13	TUE		V
		71	

14	WED		VI
		72	World Disabled Day

15	THU		I
		73	

16	FRI		II
		74	

17	SAT		III
		75	

18	SUN		
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A diamond is a chunk of coal that did well under pressure - *Henry Kissinger*

Total Working Day = 75

MARCH 2018

19	MON		IV
		76	

20	TUE		V
		77	

21	WED		VI
		78	

22	THU		I
		79	

23	FRI		II
		80	
		PTA Meeting for II & III Year Students	

24	SAT		III
		81	
		PTA Meeting for I Year Students	

25	SUN		
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At any given moment you have the power to say:
 “This is not how the story is going to end.” - *Christine
 Mason Miller*

Total Working Day = 81

MARCH / APRIL 2018

26	MON		IV
		82	

27	TUE		V
		83	

28	WED		VI
		84	

29	THU		I
		85	

30	FRI	Good Friday	
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31	SAT		
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1	SUN	Easter	
---	-----	--------	--

Quiet people have the lodest minds. - *Stephen King*

Total Working Day = 85

APRIL 2018

2	MON	II
	86	University Examinations Begins

3	TUE	III
	87	

4	WED	IV
	88	

5	THU	V
	89	

6	FRI	VI
	90	

7	SAT	
---	-----	--

8	SUN	
---	-----	--

You can never cross the ocean unless you have the courage to lose sight of the shore. - *Christopher Columbus*

Total Working Day = 90

APRIL 2018

9 MON

10 TUE

11 WED

12 THU

13 FRI

14 SAT

15 SUN

It always seems impossible until it's done . - *Nelson
mandela*

APRIL 2018

16 MON

17 TUE

18 WED

19 THU

20 FRI

21 SAT

22 SUN

Doubt kills more dreams than Failure ever will.
- *Karim Seddiki*

APRIL 2018

23 MON

24 TUE

25 WED

26 THU

27 FRI

28 SAT

29 SUN

Broken crayons still colour – *Anonymous*

APRIL 2018

30 MON

1 TUE May Day

2 WED

3 THU

4 FRI

5 SAT

6 SUN

Being defeated is often a temporary condition. Giving up is what makes it permanent - *Marilyn Vos Savant*

NO. OF TEACHING DAYS**ODD SEMESTER**

MONTH	TOTAL NO OF DAYS
JUNE	10
JULY	21
AUGUST	20
SEPTEMBER	19
OCTOBER	20
NOVEMBER	00
TOTAL	90

EVEN SEMESTER

MONTH	TOTAL NO OF DAYS
NOVEMBER	07
DECEMBER	13
JANUARY	18
FEBRUARY	22
MARCH	25
APRIL	05
TOTAL	90

MEMO

MEMO

MEMO

MEMO

TIME TABLE - ODD SEMESTER

NAME :	COURSE						
I	II	III	Coffee Break			IV	V
II							
III							
IV							
V							
VI							

TIME TABLE - ODD SEMESTER

NAME :	COURSE						
DAY HR	I	II	III	Tea Break		IV	V
I							
II							
III							
IV							
V							
VI							



